

101052017000347



SECURITIES AND EXCHANGE COMMISSION

SECBuilding, EDSA, Greenhills, Mandaluyong City, Metro Manila, Philippines Tel: (632) 726-0931 to 39 Fax: (632) 725-5293 Email: mis@sec.gov.ph

Barcode Page

The following document has been received:

Receiving Officer/Encoder : Jojit Licudine
Receiving Branch : SEC Head Office

Receipt Date and Time: January 05, 2017 11:37:17 AM

Received From : Head Office

Company Representative

Doc Source

Company Information

SEC Registration No. 0000152661

Company Name CITY & LAND DEVELOPERS INC.

Industry Classification Real Estate, Buying, Developing, Subdividing & Selling

Company Type Stock Corporation

Document Information

Document ID 101052017000347

Document Type LETTER/MISC

Document Code LTR

Period Covered January 05, 2017

No. of Days Late 0

Department CED/CFD/CRMD/MRD/NTD

Remarks

COVER SHEET

SEC Registration Number 5 2 6 6 1 COMPANY NAME \mathbf{T} Y & L A N D D \mathbf{E} \mathbf{E} L 0 P \mathbf{E} R S Ι N \mathbf{C} 0 R P O \mathbf{R} A T \mathbf{E} D PRINCIPAL OFFICE (No. / Street / Barangay / City / Town / Province) 3 F i 1 d C d i i 1 0 t a n 0 n 0 u m m n T I 5 H V D \mathbf{C} 1 6 1 0 \mathbf{w} e r e a 0 \mathbf{S} a S M i i t r e \mathbf{e} t a k a t y Form Type Department requiring the report Secondary License Type, If Applicable C | G | R $\mathbf{C} | \mathbf{G} |$ F D Advisement Letter on Updates and Changes in the ACGR COMPANY INFORMATION Company's Email Address Company's Telephone Number Mobile Number fmsd@cityland.net 893-6060 n/a No. of Stockholders Annual Meeting (Month / Day) Fiscal Year (Month / Day) 779 2nd Tuesday of June **December 31** as of October 31, 2016 **CONTACT PERSON INFORMATION** The designated contact person $\underline{\textit{MUST}}$ be an Officer of the Corporation Name of Contact Person **Email Address** Telephone Number/s Mobile Number 893-6060 **Rudy Go** cdc_rg@cityland.net n/a **CONTACT PERSON'S ADDRESS** 3rd Floor Cityland Condominium 10, Tower II, 154 H.V. dela Costa Street, Makati City

NOTE 1: In case of death, resignation or cessation of office of the officer designated as contact person, such incident shall be reported to the Commission within thirty (30) calendar days from the occurrence thereof with information and complete contact details of the new contact person designated.

^{2 :} All Boxes must be properly and completely filled-up. Failure to do so shall cause the delay in updating the corporation's records with the Commission and/or non-receipt of Notice of Deficiencies. Further, non-receipt of Notice of Deficiencies shall not excuse the corporation from liability for its deficiencies.



January 5, 2017

ATTY. JUSTINA F. CALLANGAN Director, Corporate Governance and Finance Department SECURITIES AND EXCHANGE COMMISSION G/F Secretariat Building, PICC Complex, Roxas Boulevard, Manila

RE: Updates and Changes in the Annual Corporate Governance Report (ACGR)

Dear Director Callangan:

This is to inform you of the updates and changes in the Annual Corporate Governance Report (ACGR) of City & Land Developers, Incorporated for the year 2016 which relate to the following:

1. Chapter C(2), Board Meetings and Attendance, Attendance of Directors

Board	Name	Date of Election	No. of Meetings Attended	No. of Meetings Held during the year (2016)	<u>%</u>
Chairman	Sabino R. Padilla, Jr.	June 14, 2016	16	16	100%
Member	Stephen C. Roxas	June 14, 2016	16	16	100%
Member	Andrew I. Liuson	June 14, 2016	16	16	100%
Member	Grace C. Liuson	June 14, 2016	16	16	100%
Member	Josef C. Gohoc	June 14, 2016	16	16	100%
Independent Director	Cesar E.A. Virata	June 14, 2016	16	16	100%
Independent Director	Peter S. Dee	June 14, 2016	15	16	94%
Member	Alice C. Gohoc	June 14, 2016	16	. 16	100%
Member	Helen C. Roxas	June 14, 2016	16	16	100%

2. Chapter E(2) Committee members, Attendance and No. of Meetings Held

(a) Executive Committee

Office	Name	Date of Appointment	No. of Meetings Attended (2016)	<u>%</u>	Length of Service in the Committee
Chairman (NED)	Stephen C. Roxas	June 1988	108 / 108	100%	28 years
Member (NED)	Andrew I. Liuson	June 1988	108 / 108	100%	28 years
Member (NED)	Grace C. Liuson	June 1988	108 / 108	100%	28 years
Member (ED)	Josef C. Gohoc	January 2011	108 / 108	100%	5 years

(b) Audit Committee

Office	Name	Date of Appointment	No. of Meetings Attended (2016)	<u>%</u>	Length of Service in the Committee
Chairman (ID)	Peter S. Dee	December 2, 2004	4/4	100%	12 years
Member (NED)	Grace C. Liuson	December 2, 2004	4/4	100%	12 years
Member (NED)	Alice C. Gohoc	December 2, 2004	4/4	100%	12 years

(c) Nomination Committee

Office	Name	Date of Appointment	No. of Meetings Attended (2016)	<u>%</u>	Length of Service in the Committee
Chairman	Jesus Go	December 2, 2004	2/2	100%	12 years
Member (NED)	Stephen C. Roxas	December 2, 2004	2/2	100%	12 years
Member (NED)	Andrew I. Liuson	December 2, 2004	2/2	100%	12 years
Member (ID)	Peter S. Dee	December 2, 2004	2/2	100%	12 years

(d) Compensation and Remuneration Committee

Office	Name	Date of Appointment	No. of Meetings Attended (2016)	<u>%</u>	Length of Service in the Committee
Chairman (ID)	Peter S. Dee	December 2, 2004	2/2	100%	12 years
Member (NED)	Stephen C. Roxas	December 2, 2004	2/2	100%	12 years
Member (NED)	Andrew I. Liuson	December 2, 2004	. 2/2	100%	12 years

3. Chapter H(3)(c)role of Stakeholders, Employee training and development program

(c) State the company's training and development programs for its employees. Show the data.

The Company provides training and development programs to its employees for their continuing professional development and to improve their productivity.

The following are the Company's employee training and development programs for the year 2016 (attached), among others:

- i. Financial Management Services Department
- ii. Technical Group (Engineering Department); and
- iii. Electronic Data Processing Department

We will correspondingly post this advisement letter in our website <u>www.cityland.net</u> under the ACGR Section.

Thank you very much and we hope that you will find everything in order.

Very truly yours,

CITY & LAND DEVELOPERS, INCORPORATED

ATTY. EMMA G. JULARBAL

Corporate Secretary

MR. RUDY GO

Senior Vice President/ Compliance Officer



TRAININGS AND SEMINARS ATTENDED FINANCIAL MANAGEMENT SERVICES DEPARTMENT

This is to certify that the following are the trainings / seminars attended by the employees of City & Land Developers, Incorporated (CLDI) under the Financial Management Services Department (FMSD) for the year 2016:

 In compliance with the Continuing Professional Education Program promulgated by Board of Accountancy

Topic	Date	Program Accreditation No.
Updates on BOA, Philippine Accountancy Act and ASEAN	June 27 and 30, 2016	2010-018-4111
Integration Relevant PFRSs, Financial Statement Preparation and Income Tax Accounting	June 30, 2016, July 4,5,11,13,15 and 18, 2016	2010-018-4125
PSQC 1, Code of Professional Conduct for CPAs and Code of Corporate Governance	July 20 and 22, 2016 and August 8, 2016	2010-018-4245
Regulatory Updates, Internal Controls, Enterprise – wide Risk Management and Condominium Act	July 25 and 27, 2016 and August 8, 2016	2010-018-4243
Leadership and Personality Development	August 1 and 3, 2016	2010-018-4319

• Seminars attended by the Compliance Officer together with some of the employees under the FMSD:

Date of Training	Training / Course
February 29, 2016	2016 Tax Campaign Kickoff
	(Bureau of Internal Revenue)
August 25, 2016	Tax Incentives Management and Transparency Act (Board of
	Investments)
September 27, 2016	Information Session on the Other Financial Corporation Survey
	(Bangko Sentral ng Pilipinas)
October 5, 2016	BIR Tax Updates
October 14, 2016	PFRS 9 – Forum for Real Estate Companies
	(SGV & Co.)
December 08, 2016	BIR Tax Updates (Year – end Adjustments)

Certified by:

RUDY GO

Senior Vice President / Compliance Officer CITY & LAND DEVELOPERS, INCORPORATED



This is to certify that the Technical Groups' personnel (engineers & architects) had undergone trainings/seminars for the year 2016 as follows:

DATE	SPEAKER	TOPIC
06-JAN-2016	ENGR. EMMANUEL SAN JOSE	- Variable Frequency Drive
, a	ENGR. REN BATUNG	- Soil Structure Interaction
	ENGR. NIKKI DIAZ	- Wind Technologies in Buildings
02-FEB-2016	ENGR. DEAN UY	- Solar Power
	ENGR. NOLI MORALES	- Static Driven Pile
	ENGR. MANUEL VALENCIA	- Formwork Construction
01-MAR-2016	ENGR. SHERYLYN DINGLASAN	- Self Healing Concrete
	ARCH. AUDIE MOMBLAN	- Convertible Furnitures and Furniture Design for
		Small Spaces
05-APR-2016	ENGR. BILLY DELA RITA	- Construction Waste
	ENGR. ARIANE GONZALES	- Solar Roadways
	ENGR. RUEL PASCUAL	- Upgraded Concrete Hollow Blocks
06-MAY-2016	ENGR. ROLAND MEDINA	- The Studor System
	ENGR. JOSHUA BANAYAT	- Fire Suppression Innovation
07-JUN-2016	ENGR. ERIC EBIA	- Cold Water Distribution System
	ENGR. ALLAN SY	- Reinforced Concrete
05-JUL-2016	ENGR. VINCENT RAPHAEL DE LEON	- Cityland Power Up Forum
	(Meralco)	~
02-AUG-2016	MRS. LINDA BORRE	- ECC Requirements
	(LAQ Consulting Inc.)	
06-SEP-2016	ENGR. CHRISTOPHER MADRONA	- Ground Improvement
	ENGR. ALVIN MENDOZA	- Understanding GFCI (Ground Fault Current Interrupter)
	ENGR. JOHN BERNARD CO	- Buckling Restrained Braces
04-OCT-2016	ENGR. JOSEPH NANALE	- Power Plugs and Sockets
	ENGR. BRYAN ATO	- Downhole Shear Wave Test
06-DEC-2016	ENGR. JOVENAR OCAMPO	- Tekla Structures for Precast Concrete Industry
	(Vibrant Technology Solutions)	

Certified true and correct by:

ENGR. PAT M. PABLO

AVP - Research & Development Department

City & Land Developers, Incorporated



CERTIFICATION

TRAININGS AND SEMINARS ATTENDED ELECTRONIC DATA PROCESSING DEPARTMENT

This is to certify that the employees of City & Land Developer, Incorporated (the Company) under the Electronic Data Processing (EDP) Department had undergone training / seminar on Customized JAVA Programming conducted by Mapua Institute Technology Center, Inc. on November 22, 23, 25 and 29 and December 1, 2016.

This certification is done in connection with the Company's compliance with the Corporate Governance.

Certified by:

JOCELYN F. KWONG

Senior Manager

Head of EDP Department