# **COVER SHEET**

SEC Registration Number 5 2 6 6 1 COMPANY NAME  $\mathbf{E}$  $\mathbf{E}$ T & D D 0 P  $\mathbf{E}$ R S R P  $\mathbf{o}$ R T  $\mathbf{E} \mid \mathbf{D}$ 0 PRINCIPAL OFFICE (No. / Street / Barangay / City / Town / Province) F C i  $\mathbf{C}$ d 3 d i i 0 t y 1 a n 0 n 0 m n u m 5 H T I 1 6 D  $\mathbf{C}$ e r e a 0 0 W i i C S t M k t t t r e e a a y Form Type Department requiring the report Secondary License Type, If Applicable  $\mathbf{C}$ G|R $\mathbf{F}$  $\mathbf{C}$ G D COMPANY INFORMATION Company's Email Address Company's Telephone Number Mobile Number comp.fmsd@cityland.net 893-6060 N/A No. of Stockholders Annual Meeting (Month / Day) Fiscal Year (Month / Day) 766 2nd Tuesday of June **December 31** as of December 31, 2018 **CONTACT PERSON INFORMATION** The designated contact person **MUST** be an Officer of the Corporation Name of Contact Person **Email Address** Telephone Number/s Mobile Number Rudy Go cdc rg@cityland.net 893-6060 N/A **CONTACT PERSON'S ADDRESS** 3rd Floor Cityland Condominium 10, Tower II, 154 H.V. dela Costa Street, Makati City

NOTE 1: In case of death, resignation or cessation of office of the officer designated as contact person, such incident shall be reported to the Commission within thirty (30) calendar days from the occurrence thereof with information and complete contact details of the new contact person

designated.

2: All Boxes must be properly and completely filled-up. Failure to do so shall cause the delay in updating the corporation's records with the Commission and/or non-receipt of Notice of Deficiencies. Further, non-receipt of Notice of Deficiencies shall not excuse the corporation from liability for its deficiencies.





May 24, 2019

Assistant Director Rachel Esther J. Gumtang-Remalante
Officer-In-Charge, Corporate Governance and Finance Department
SECURITIES AND EXCHANGE COMMISSION (SEC)
G/F Secretariat Building, PICC Complex, Roxas Boulevard, Pasay City

SUBJECT:

Integrated Annual Corporate Governance Report for the Year 2018 City & Land Developers, Incorporated

Dear Assistant Director Gumtang-Remalante,

In compliance with SEC Memorandum Circular No. 15, Series of 2017, we submit herewith the Integrated Annual Corporate Governance Report (I-ACGR) of City & Land Developers, Incorporated.

We hope that you will find everything in order. Thank you very much.

Very truly yours,

**RUDY GO** 

Senior Vice President / Compliance Officer





### SEC FORM - I-ACGR

## INTEGRATED ANNUAL CORPORATE GOVERNANCE REPORT

- 1. For the fiscal year ended 31 December 2018
- 2. SEC Identification Number 152661 3. BIR Tax Identification No. 000-444-840-000
- 4. Exact name of issuer as specified in its charter **CITY & LAND DEVELOPERS, INCORPORATED**
- Metro Manila, Philippines
   Province, Country or other jurisdiction of incorporation or organization
   Metro Manila, Philippines
   (SEC Use Only)
   Industry Classification Code:
- 7. 3/F Cityland Condominium 10 Tower I, 156 H.V. dela Costa St., Makati City.

  Address of principal office

  1226
  Postal Code
- 8. <u>(632) 893-6060</u> Issuer's telephone number, including area code
- N/A
   Former name, former address, and former fiscal year, if changed since last report.



	INTEG	RATED ANNUAL CORPORATE GOVERNANCE REPORT	
	COMPLIANT / NON- COMPLIANT	ADDITIONAL INFORMATION	EXPLANATION
		The Board's Governance Responsibilities	
		empetent, working board to foster the long- term success of ent with its corporate objectives and the long- term best int	
Recommendation 1.1			
Board is composed of directors with collective working knowledge, experience or expertise that is relevant to the company's industry/sector.	Compliant	Provide information or link/reference to a document containing information on the following:  1. Academic qualifications, industry knowledge, professional experience, expertise and relevant trainings of directors  2. Qualification standards for directors to facilitate the selection of potential nominees and to serve as benchmark for the evaluation of its performance  The Board is composed of directors with collective working knowledge, experience or expertise that is relevant to the company's industry/sector.  All information required, except the academic qualifications, were properly disclosed in the Annual Report.  Reference:  Final Prospectus as of 11/6/18, Pages 47-53 <a href="http://www.citylandcondo.com/main/docs.pdf">http://www.citylandcondo.com/main/docs.pdf</a> /CLDI_FINAL PROSPECTUS 2018.pdf	



		SEC Form 17-A (Annual Report for the Year 2018)     Part III: Control and Compensation Information     Item IX: Directors and Executive Officers,     Pages 21-28 <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /CLDI ANNUAL REPORT 2018.pdf	
		By-Laws (Amended August 2014)     Article II. The Board of Directors     1. Qualifications and Election, Page 1 <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /LAND_Amended BY-LAWS 2014.pdf	
		Corporate Governance Seminar with Certification from the Training Provider <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /CLDI_2018 CG SEMINAR.pdf	
Board has an appropriate mix of competence and expertise.	Compliant	The Board of Directors of the Company is composed of individuals with appropriate mix of competence and expertise.	
		Reference:  • Cityland Website About Cityland > Our Company > Cityland Group of Companies > Board of Directors <a href="http://cityland.net/">http://cityland.net/</a>	
		Final Prospectus as of 11/6/18, Pages 47-53 <a href="http://www.citylandcondo.com/main/docs-pdf">http://www.citylandcondo.com/main/docs-pdf</a> /CLDI FINAL PROSPECTUS 2018.pdf	



3. Directors remain qualified for their positions individually and collectively to enable them to fulfill their roles and responsibilities and respond to the needs of the organization.	Compliant	<ul> <li>The Directors of the Company remain qualified for their positions and possess the qualifications of a Director and none of the disqualifications provided in the Manual on Corporate Governance.</li> <li>Reference:         <ul> <li>SEC Form 17-A (Annual Report for the Year 2018) Part III: Control and Compensation Information Item IX: Directors and Executive Officers, Pages 21-28</li> <li>http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf</li> </ul> </li> <li>Manual on Corporate Governance (Revised April 2018)         <ul> <li>Article III: Board Governance</li> <li>1.3 Qualifications, Page 5</li> <li>http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE_GOVERNANCE_April 2018.pdf</li> </ul> </li> <li>Final Prospectus as of 11/6/18, Pages 47-53         <ul> <li>http://www.citylandcondo.com/main/docs_pdf/CLDI_FINAL_PROSPECTUS_2018.pdf</li> </ul> </li> </ul>	
Recommendation 1.2			
Board is composed of a majority of non-executive directors.	Compliant	Identify or provide link/reference to a document identifying the directors and the type of their directorships.	
		The Board is composed of nine (9) directors, two (2) of whom are Independent Directors, six (6) are Non-	



		Executive Directors and one (1) is Executive Director. On October 13, 2018, one of the Non-Executive Directors passed away. Her replacement shall be elected during the 2019 Annual Stockholders' Meeting.	
		Reference:  • Cityland Website About Cityland > Our Company > Corporate Profile > Board of Directors <a href="http://www.citylandcondo.com/main/corporate">http://www.citylandcondo.com/main/corporate</a> e profile.html	
		Amended General Information Sheet as of 10/19/18 <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /CLDI_Amended GIS 2018.pdf	
		SEC Form 17-A, Annual Report for the Year ended December 31, 2018     Part III: Control and Compensation Information Item IX: Directors and Executive Officers, Pages 21-28 <a href="http://www.citylandcondo.com/main/docs.pdf">http://www.citylandcondo.com/main/docs.pdf</a> /CLDI ANNUAL REPORT 2018.pdf	
Recommendation 1.3			
Company provides in its Board     Charter and Manual on     Corporate Governance a policy     on training of directors.	Compliant	The Company's Manual on Corporate Governance provides the policy on training of the directors.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board  2.3 Specific Duties and Responsibilities of each Director  g) Proper orientation upon joining the Board, Page 10  http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
Company has an orientation program for first time directors.	Compliant	Provide information or link/reference to a document containing information on the orientation program and trainings of directors for the previous year, including the number of hours attended and topics covered.  There were no first time Directors elected for the Year 2018.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board  2.3 Specific Duties and Responsibilities of each Director  g) Proper orientation upon joining the Board, Page 10	



3. Company has relevant annual continuing training for all directors.	Compliant	http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL ON CORPORATE GOVERNANCE April 2018.pdf  • Corporate Governance Seminar with Certification from the Training Provider http://www.citylandcondo.com/main/docs_pdf /CLDI_2018 CG SEMINAR.pdf
Recommendation 1.4  1. Board has a policy on board diversity.	Compliant	Provide information on or link/reference to a document containing information on the company's board diversity policy.  Indicate gender composition of the board.  The Company encourages the Board diversity in the selection of directors.  For the year 2018, the following is the composition of the Board:  Gender Quantity Percentage  Male 6 66.67% Female 3 33.33%  Total 9 100.00%  Reference:  • Manual on Corporate Governance (Revised April 2018) Article III: Board Governance  1. Board of Directors  1.2 Diversity, Page 4



		http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
Optional: Recommendation 1.4			
<ol> <li>Company has a policy on and discloses measurable objectives for implementing its board diversity and reports on progress in achieving its objectives.</li> </ol>		Provide information on or link/reference to a document containing the company's policy and measureable objectives for implementing board diversity.	
Recommendation 1.5	T .		
Board is assisted by a Corporate Secretary.	Compliant	Provide information on or link/reference to a document containing information on the Corporate Secretary, including his/her name, qualifications, duties and functions.  The Board is assisted by the Company's Corporate Secretary, Atty. Emma G. Jularbal.  Reference:  Cityland Website About Cityland > Corporate Profile > Corporate Vision and Mission http://www.citylandcondo.com/main/corporate profile.html  Manual on Corporate Governance (Revised April 2018) Article IV: Management 2. Executive Officers 2.6: Corporate Secretary, Page 20 http://www.citylandcondo.com/main/docs.pdf /CLDI MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	



		By-Laws (Amended August 2014)     Article III. Officers     7. Secretary, Page 6 <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /LAND_Amended BY-LAWS 2014.pdf	
Corporate Secretary is a separate individual from the Compliance Officer.	Compliant	The Corporate Secretary is a separate individual from the Compliance Officer. The Company's Corporate Secretary is Atty. Emma G. Jularbal while the Compliance Officer is Mr. Rudy Go.  Reference:  • Amended General Information Sheet as of 10/19/18 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_Amended GIS 2018.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_Amended GIS 2018.pdf</a>	
		Manual on Corporate Governance (Revised April 2018)     Article IV: Management     2. Executive Officers     2.6: Corporate Secretary, Page 20 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE">http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE</a> GOVERNANCE April 2018.pdf	
Corporate Secretary is not a member of the Board of Directors.	Compliant	The Corporate Secretary, Atty. Emma G. Jularbal, is not a member of the Board of Directors.  Reference:  SEC Form 17-A, Annual Report for the Year ended December 31, 2018	



		Part III: Control and Compensation Information Item IX: Directors and Executive Officers, Pages 21-29 http://www.citylandcondo.com/main/docs_pdf /CLDI ANNUAL REPORT 2018.pdf  • Amended General Information Sheet as of 10/19/18 http://www.citylandcondo.com/main/docs_pdf/ CLDI_Amended GIS 2018.pdf  • Manual on Corporate Governance (Revised April 2018) Article IV: Management 2. Executive Officers 2.6: Corporate Secretary, Page 20 http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
4. Corporate Secretary attends training/s on corporate governance.   Output  Description:	Compliant	Provide information or link/reference to a document containing information on the corporate governance training attended, including number of hours and topics covered  The Corporate Secretary attended four (4) hours of relevant corporate governance training [Corporate Governance: Breaking Through Modern Controls] which was conducted on November 19, 2018 by the Center for Training and Development, Inc.	



		The following are the topics covered during the said seminar:  1. Directors' Liability 2. Risk Assessment 3. Data Privacy Law 4. The New Corporation Code  Reference:  • Corporate Governance Seminar with Certification from the Training Provider <a href="http://www.citylandcondo.com/main/docs.pdf">http://www.citylandcondo.com/main/docs.pdf</a> /CLDI_2018 CG SEMINAR.pdf	
Optional: Recommendation 1.5			
<ol> <li>Corporate Secretary distributes materials for board meetings at least five business days before scheduled meeting.</li> </ol>		Provide proof that corporate secretary distributed board meeting materials at least five business days before scheduled meeting.	
Recommendation 1.6			
Board is assisted by a     Compliance Officer.	Compliant	Provide information on or link/reference to a document containing information on the Compliance Officer, including his/her name, position, qualifications, duties and functions.  The Board is assisted by the Company's Compliance Officer, Mr. Rudy Go.  Reference:  • Cityland Website  About Cityland > Our Company > Corporate  Profile > Management and Executive Officers <a href="http://www.citylandcondo.com/main/corporate">http://www.citylandcondo.com/main/corporate</a> e profile.html	



		Manual on Corporate Governance (Revised April 2018)     Article IV: Management     2. Executive Officers     2.5 Compliance Officer, Page 19 <a href="http://www.citylandcondo.com/main/docs">http://www.citylandcondo.com/main/docs</a> pdf/CLDI_MANUAL ON CORPORATE     GOVERNANCE_April 2018.pdf	
2. Compliance Officer has a rank of Senior Vice President or an equivalent position with adequate stature and authority in the corporation.	Compliant	<ul> <li>The Compliance Officer, Mr. Rudy Go, has the rank of Senior Vice President.</li> <li>Amended General Information Sheet as of 10/19/18         <ul> <li>http://www.citylandcondo.com/main/docs_pdf/CLDI_Amended GIS_2018.pdf</li> </ul> </li> <li>Form 17-A, Annual Report for the Year 2018         <ul> <li>Part III: Control and Compensation Information</li></ul></li></ul>	
3. Compliance Officer is not a member of the board.	Compliant	The Compliance Officer, Mr. Rudy Go, is not a member of the board.  • Amended General Information Sheet as of 10/19/18 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_Amended GIS 2018.pdf">http://www.citylandcondo.com/main/docs.pdf/CLDI_Amended GIS 2018.pdf</a>	



		Form 17-A, Annual Report for the Year 2018     Part III: Control and Compensation Information     Item IX: Directors and Executive Officers,     Pages 21-30 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf</a>	
4. Compliance Officer attends training/s on corporate governance.   Output  Description:  Output  Description	Compliant	Provide information on or link/reference to a document containing information on the corporate governance training attended, including number of hours and topics covered  The Compliance Officer attended four (4) hours of relevant corporate governance training [Corporate Governance: Breaking Through Modern Controls] which was conducted on November 19, 2018 by the Center for Training and Development, Inc.  The following are the topics covered during the said seminar:  1. Directors' Liability 2. Risk Assessment 3. Data Privacy Law 4. The New Corporation Code  Reference:  • Corporate Governance Seminar with Certification from the Training Provider http://www.citylandcondo.com/main/docs.pdf /CLDI 2018 CG SEMINAR.pdf	



**Principle 2:** The fiduciary roles, responsibilities and accountabilities of the Board as provided under the law, the company's articles and by-laws, and other legal pronouncements and guidelines should be clearly made known to all directors as well as to stockholders and other stakeholders.

	other legal pronouncements and guidelines should be clearly made known to all directors as well as to stockholders and other stakeholders.				
1. Directors act on a fully informed basis, in good faith, with due diligence and care, and in the best interest of the company.    Property of the company	Compliant	Provide information or reference to a document containing information on how the directors performed their duties (can include board resolutions, minutes of meeting)  The Board of Directors act on a fully informed basis, in good faith, with due diligence and care, and in the best interest of the Company as reflected in the attendance of the Directors in the Board Meetings. The attendance in Board Meetings shows that the Directors exerted effort in performing their roles and functions as members of the Board.  Further, the Company maintains an open line of communication to ensure that material and significant transactions are raised to the Board.  Reference:  • Directors' Attendance in Board Meetings for the Year 2018  http://www.citylandcondo.com/main/docs_pdf/CLDI_Certificate of Attendance of the Board of Directors on the Board Meetings for the Year 2018.pdf			
Recommendation 2.2					
Board oversees the development, review and approval of the company's business objectives and strategy.	Compliant	Provide information or link/reference to a document containing information on how the directors performed this function (can include board resolutions, minutes of meeting)			



Indicate frequency of review of business objectives and strategy

The Directors, in its Board Meetings, discuss any goals, objectives and strategies of the Company. In case of material and significant transactions entered, these are being discussed in the Board Meetings to ensure that appropriate study on the transaction was taken into consideration.

Further, the quarterly operations and financial performance of the Company are being discussed to the Audit and Risk Committee. The Annual Audited Financial Statements, with the recommendation of the Audit and Risk Committee, are presented to the Board for their approval.

#### Reference:

SEC Form 17-Q (Quarterly Report)
 1st Qtr as of March 31, 2018
 http://www.citylandcondo.com/main/docs\_pdf
/CLDI\_17Q\_MAR2018.doc.pdf

### 2<sup>nd</sup> Qtr as of June 30, 2018

http://www.citylandcondo.com/main/docs\_pdf /CLDI\_17Q\_JUNE\_2018.pdf

### 3rd Qtr as of September 30, 2018

http://www.citylandcondo.com/main/docs\_pdf/CLDI\_17Q September 2018.pdf



		<ul> <li>SEC Form 17-A, Annual Report for the Year ended December 31, 2018     <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI ANNUAL REPORT 2018.pdf">http://www.citylandcondo.com/main/docs-pdf/CLDI ANNUAL REPORT 2018.pdf</a> </li> <li>SEC Form 17-C, Board Approval of the Audited Financial Statements for the Year 2018     <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI-17C-BOD Approval of 2018 Audited FS-03.20.2019.pdf">http://www.citylandcondo.com/main/docs-pdf/CLDI-17C-BOD Approval of 2018 Audited FS-03.20.2019.pdf</a></li> </ul>	
<ol> <li>Board oversees and monitors the implementation of the company's business objectives and strategy.</li> </ol>	Compliant	See information in Recommendation 2.2 Item No. 1.	
Supplement to Recommendation 2.2  1. Board has a clearly defined and	Compliant	Indicate or provide link/reference to a document	
updated vision, mission and core values.		containing the company's vision, mission and core values.  Indicate frequency of review of the vision, mission and core	
		values.	
		The Board reviews the vision, mission and core values from time to time as the need arises.	
		Reference:	
		Cityland Website     About Cityland > Corporate Profile > Corporate	
		Vision and Mission <a href="http://www.citylandcondo.com/main/corporat">http://www.citylandcondo.com/main/corporat</a> e profile.html	



2. Board has a strategy execution process that facilitates effective management performance and is attuned to the company's business environment, and culture.	Compliant	Provide information on or link/reference to a document containing information on the strategy execution process.  See information in Recommendation 2.2 Item No. 1.	
Recommendation 2.3			
1. Board is headed by a competent and qualified Chairperson.  1. Chairperson.	Compliant	Provide information or reference to a document containing information on the Chairperson, including his/her name and qualifications  The Board is headed by a competent and qualified Chairperson. For the years 1990 to present, the Board is headed by Atty. Sabino R. Padilla, Jr.  Reference:  • Amended General Information Sheet as of 10/19/18  Directors / Officers, Page 3 <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI_Amended GIS 2018.pdf">http://www.citylandcondo.com/main/docs-pdf/CLDI_Amended GIS 2018.pdf</a> • SEC Form 17-A, Annual Report for the Year 2018  Part III: Control and Compensation Information  Item IX: Directors and Executive Officers,  Pages 21-23 <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI_ANNUAL_REPORT 2018.pdf">http://www.citylandcondo.com/main/docs-pdf/CLDI_ANNUAL_REPORT 2018.pdf</a>	



Recommendation 2.4			
Board ensures and adopts an effective succession planning program for directors, key officers and management.	Compliant	Disclose and provide information or link/reference to a document containing information on the company's succession planning policies and programs and its implementation  The Board, through the Corporate Governance	
<ol><li>Board adopts a policy on the retirement for directors and key officers.</li></ol>	Compliant	Committee, ensures and adopts an effective succession planning and policy on the retirement of directors and key officers.	
		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees  3.3: Corporate Governance Committee, Page 14  http://www.citylandcondo.com/main/docs pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	
Recommendation 2.5			
Board aligns the remuneration of key officers and board members with long-term interests of the company.	Compliant	Provide information on or link/reference to a document containing information on the company's remuneration policy and its implementation, including the relationship between remuneration and performance.  The Board, through the Corporate Governance Committee, ensures that the remuneration of the key officers and board members are consistent with	
		the Company's interest.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees  3.3: Corporate Governance Committee, Page 14  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	
2. Board adopts a policy specifying the relationship between remuneration and performance.  Output  Description:	Compliant	As part of the Company's Manual on Corporate Governance, the Board conducts an annual self- assessment of its performance, including the performance of the Chairman, individual members and committees.  Reference:  • Manual on Corporate Governance (Revised April 2018) Article III: Board Governance 5. Assessment of Board Performance, Page 16 http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	
3. Directors do not participate in discussions or deliberations involving his/her own remuneration.	Compliant	No director shall participate in deciding on his remuneration.  Reference:  Manual on Corporate Governance (Revised April 2018)	



		Article III: Board Governance 3. Board Committees 3.3: Corporate Governance Committee (item viii), Page 14 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE_April 2018.pdf	
Optional: Recommendation 2.5     1. Board approves the remuneration of senior		Provide proof of board approval	
executives.  2. Company has measurable standards to align the performance-based remuneration of the executive directors and senior executives with long-term interest, such as claw back provision and deferred bonuses.		Provide information on or link/reference to a document containing measurable standards to align performance-based remuneration with the long-term interest of the company.	
Recommendation 2.6			
Board has a formal and transparent board nomination and election policy.	Compliant	Provide information or reference to a document containing information on the company's nomination and election policy and process and its implementation, including the criteria used in selecting new directors, how the shortlisted candidates and how it encourages nominations from shareholders.  Provide proof if minority shareholders have a right to nominate candidates to the board  Provide information if there was an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of a director.	



The Board, through the Corporate Governance Committee, determines the nomination and election process for the Company's directors.

The Company revised its Manual on Corporate Governance during 2018 to incorporate the responsibilities of the Nomination Committee to the Corporate Governance Committee.

### Reference:

 Manual on Corporate Governance (Revised April 2018)

Article III: Board Governance

3. Board Committees

3.3: Corporate Governance Committee, Page 14

http://www.citylandcondo.com/main/docs\_pdf/CLDI\_MANUAL\_ON\_CORPORATE
GOVERNANCE\_April 2018.pdf

The voting procedures for the nomination and election of directors are also disclosed in the attachment to the Notice of Annual Stockholders' Meeting.

#### Reference:

 Notice of Annual Stockholders' Meeting Explanation of Agenda Items requiring Stockholders' approval Item 6: Election of Directors (including Independent Directors)

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	1		
		http://www.citylandcondo.com/main/docs_pdf /CLDI_SEC_17C Notice of Annual Stockholders Meeting 06.13.18.pdf	
Board nomination and election policy is disclosed in the company's Manual on Corporate Governance.	Non- compliant		The Company's nomination and election policy is not disclosed in its Manual on Corporate Governance. However, such is being disclosed in the Notice of Annual Stockholders' Meeting and Definitive Information Statement as part of the Explanation of Agenda Items Requiring Stockholders' Approval.
3. Board nomination and election policy includes how the company accepted nominations from minority shareholders.  Output  Description:	Compliant	The minority shareholders are given the right to propose the holding of meetings, and to include agenda items to be taken up in the Annual Stockholders' Meeting. Further, all shareholders are given the opportunity to nominate candidates to the Board of Directors.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest, Page 28 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL_ON_CORPORATE_GOVERNANCE_April 2018.pdf</a>	
Board nomination and election policy includes how the board shortlists candidates.	Non- compliant		The Board Nomination and Election Policy will be revised for the year 2019 to incorporate how the Board shortlists candidates.



5.	Board nomination and election policy includes an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of a director.	Non- compliant		The Board Nomination and Election Policy will be revised for the year 2019 to incorporate the assessment of the Board's processes in the nomination, election or replacement of a director.
6.	Board has a process for identifying the quality of directors that is aligned with the strategic direction of the company.	Non- compliant		The Board plans to formalize its process for identifying the quality of directors that is aligned with the strategic direction of the Company.
Op	tional: Recommendation 2.6			
1.	Company uses professional search firms or other external sources of candidates (such as director databases set up by director or shareholder bodies) when searching for candidates to the board of directors.		Identify the professional search firm used or other external sources of candidates	
Re	commendation 2.7			
1.	Board has overall responsibility in ensuring that there is a group-wide policy and system governing related party transactions (RPTs) and other unusual or infrequently occurring transactions.	Compliant	Provide information on or reference to a document containing the company's policy on related party transaction, including policy on review and approval of significant RPTs  Identify transactions that were approved pursuant to the policy.  The Board, through the Audit and Risk Committee, reviews the related party transactions and ensures that transactions entered are under the normal course of business.	



		Defense	
		<ul> <li>Reference:         <ul> <li>Manual on Corporate Governance (Revised April 2018)</li> <li>Article III: Board Governance</li> <li>Board Committees</li> <li>Audit and Risk Committee, Page 11</li> <li>http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</li> <li>GOVERNANCE April 2018.pdf</li> </ul> </li> <li>Related Party Transactions Policy         About Cityland &gt; Corporate Governance &gt;</li></ul>	
2. RPT policy includes appropriate review and approval of material RPTs, which guarantee fairness and transparency of the transactions.  2. RPT policy includes appropriate review and approval of material RPTs, which guarantee fairness and transparency of the transactions.	Non- compliant		The Company or its related parties have no relationship with parties that fall outside the definition of related parties that enables to negotiate terms of material transactions that may not be available from others or independent parties on an arm's length basis.  Moreover, the Company has no transactions with former senior management or persons that would result in negotiations of terms that are more or less favorable than those available on an arm's length basis from clearly independent parties that are material to the Company's financial position or financial performance.

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3.	RPT policy encompasses all entities within the group, taking into account their size, structure, risk profile and complexity of operations.	Non- compliant		The Company plans to implement a more detailed RPT Policy for the Year 2019.
Su	pplement to Recommendation 2.7			
1.	Board clearly defines the threshold for disclosure and approval of RPTs and categorizes such transactions according to those that are considered de minimis or transactions that need not be reported or announced, those that need to be disclosed, and those that need prior shareholder approval. The aggregate amount of RPTs within any twelve (12) month period should be considered for purposes of applying the thresholds for disclosure and approval.	Non- compliant	Provide information on a materiality threshold for RPT disclosure and approval, if any.  Provide information on RPT categories	The Company plans to implement a more detailed RPT Policy for the Year 2019.
2.	Board establishes a voting system whereby a majority of non-related party shareholders approve specific types of related party transactions during shareholders' meetings.	Non- compliant	Provide information on voting system, if any.	The Company has not entered into any related party transaction, which is not made at an arm's length basis.  For the Year 2018, there were no related party transactions presented to the shareholders requiring their approval.



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			However, pursuant to the requirements of SEC Memorandum Circular No. 10, Series of 2019, the Company will adopt a more detailed RPT Policy.
Recommendation 2.8			
1. Board is primarily responsible for approving the selection of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	Compliant	Provide information on or reference to a document containing the Board's policy and responsibility for approving the selection of management.  Identity the Management team appointed  As stated in the Company's Manual on Corporate Governance, the Board is responsible for approving the selection of Management led by the CEO and the heads of other control functions.  The following are the Management team appointed by the Board:  Compliance Mr. Rudy Go Officer  Head of Internal Ms. Dorothy So  Reference:  Manual on Corporate Governance (Revised April 2018)  Article V: Audit, Risk Oversight and Compliance, Page 22  http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE_GOVERNANCE_April 2018.pdf	



		SEC Form 17-C: 2018 Board of Directors     Organizational Meeting held on June 14, 2018 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_SEC 17C Organizational Meeting 06.14.18.pdf">http://www.citylandcondo.com/main/docs.pdf/CLDI_SEC 17C Organizational Meeting 06.14.18.pdf</a>	
2. Board is primarily responsible for assessing the performance of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	Compliant	Provide information on or reference to a document containing the Board's policy and responsibility for assessing the performance of management.  Provide information on the assessment process and indicate frequency of assessment of performance.  As part of the responsibilities of the Board, they shall conduct an annual assessment of the performance of the Management and its personnel.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board, Pages 7-10 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE">http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE GOVERNANCE April 2018.pdf</a>	
Recommendation 2.9			
Board establishes an effective performance management framework that ensures that Management's performance is	Compliant	Provide information on or link/reference to a document containing the Board's performance management framework for management and personnel.	



at par with the standards set by the Board and Senior Management.		The Company evaluates the performance of the Management twice in a year. This Performance Evaluation shows the accomplishments and goals of the Management.  The result of the Performance Evaluation shall be used as the basis in determining the rewards (e.g. salary increase, performance bonus, etc.) to be given to the Management.	
2. Board establishes an effective performance management framework that ensures that personnel's performance is at par with the standards set by the Board and Senior Management.	Compliant	The Company evaluates its personnel twice in a year. The Performance Evaluation determines whether the employees were able to meet their goals for the said fiscal year. Further, the Evaluation shows the accomplishments of each employee to determine whether the goals set in the previous year were actually being attained. The result of the Performance Evaluation shall be used as the basis in determining the rewards (e.g. salary increase, performance bonus, etc.) to be given to the employees.	
Recommendation 2.10			
Board oversees that an appropriate internal control system is in place.	Compliant	Provide information on or link/reference to a document showing the Board's responsibility for overseeing that an appropriate internal control system is in place and what is included in the internal control system  The Board oversees that an appropriate internal control is in place.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board, Page 8 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL ON CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL ON CORPORATE</a> GOVERNANCE April 2018.pdf	
2. The internal control system includes a mechanism for monitoring and managing potential conflict of interest of the Management, members and shareholders.	Compliant	The Board ensures that the internal control system of the Company is in place including setting up a mechanism for monitoring and managing potential conflict of interest of Management, Board member and shareholders.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board, Pages 7-10; and  Article V: Audit, Risk Oversight and Compliance  2. Internal Control Responsibilities of the Board, Pages 22-23  http://www.citylandcondo.com/main/docs pdf/CLDI MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	
Board approves the Internal Audit Charter.	Compliant	Provide reference or link to the company's Internal Audit Charter	



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		The Internal Audit Charter was approved by the Board.  Reference:  Internal Audit Charter  http://www.citylandcondo.com/main/docs_pdf/ CLDI - Internal Audit Charter.pdf	
Recommendation 2.11			
Board oversees that the company has in place a sound enterprise risk management (ERM) framework to effectively identify, monitor, assess and manage key business risks.	Compliant	Provide information on or link/reference to a document showing the Board's oversight responsibility on the establishment of a sound enterprise risk management framework and how the board was guided by the framework.  Provide proof of effectiveness of risk management strategies, if any.  The Board oversees that the Company has in place a sound enterprise risk management (ERM) framework.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees  3.2: Audit and Risk Committee  d) Risk Oversight, Pages 12 and 13  http://www.citylandcondo.com/main/docs pdf/CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	



2. The risk management framework guides the board in identifying units/business lines and enterprise-level risk exposures, as well as the effectiveness of risk	Compliant	SEC Form 17-A, Annual Report for the Year 2018 Part I- Business and General Information Item I. Business B. Development of Business for the past three (3) years 16. Major Risks Involved in Each of the Businesses of the Company, Pages 5-9 http://www.citylandcondo.com/main/docs pdf /CLDI ANNUAL REPORT 2018.pdf   Enterprise Risk Management About Cityland > Corporate Governance > Enterprise Risk Management http://cityland.net/  See additional information above.	
management strategies.			
Recommendation 2.12			
<ol> <li>Board has a Board Charter that formalizes and clearly states its roles, responsibilities and accountabilities in carrying out its fiduciary role.</li> </ol>	Non- compliant	Provide link to the company's website where the Board Charter is disclosed.	The roles, responsibilities and accountabilities of the Board are specifically mentioned in the Company's Manual on Corporate Governance.
Board Charter serves as a guide to the directors in the performance of their functions.	Non- compliant		



3. Board Charter is publicly available and posted on the company's website.	Non- compliant			
Additional Recommendation to Princi	ple 2			
Board has a clear insider trading policy.	Compliant	Provide information on or link/reference to a document showing company's insider trading policy.		
		The Company has implemented its Insider Trading Policy.		
		Reference:  • Insider Trading Policy <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_Insider Trading.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_Insider Trading.pdf</a>		
Optional: Principle 2				
<ol> <li>Company has a policy on granting loans to directors, either forbidding the practice or ensuring that the transaction is conducted at arm's length basis and at market rates.</li> </ol>		Provide information on or link/reference to a document showing company's policy on granting loans to directors, if any.		
Company discloses the types of decision requiring board of directors' approval.		Indicate the types of decision requiring board of directors' approval and where there are disclosed.		
<b>Principle 3:</b> Board committees should be set up to the extent possible to support the effective performance of the Board's functions, particularly with respect to audit, risk management, related party transactions, and other key corporate governance concerns, such as nomination and remuneration. The composition, functions and responsibilities of all committees established should be contained in a publicly available Committee Charter.				
Recommendation 3.1		Dravida information or link/reference to the second		
Board establishes board     committees that focus on     specific board functions to aid in	Compliant	Provide information or link/reference to a document containing information on all the board committees established by the company.		



the optimal performance of its roles and responsibilities.		The Board established Board Committees that would support the effective performance of the Board's functions and in accordance with the By-Laws of the Corporation and to assist in good governance.  The following are the Board Committees:  1. Executive Committee  2. Audit and Risk Committee  3. Corporate Governance Committee  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees, Pages 10-14  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • Appointment of Committee Members  http://www.citylandcondo.com/main/docs_pdf/ CLDI_SEC_17C_Organizational_Meeting	
Recommendation 3.2		<u>06.14.18.pdf</u>	
<ol> <li>Board establishes an Audit Committee to enhance its oversight capability over the company's financial reporting, internal control system, internal and external audit processes,</li> </ol>	Compliant	Provide information or link/reference to a document containing information on the Audit Committee, including its functions.  Indicate if it is the Audit Committee's responsibility to recommend the appointment and removal of the company's external auditor.	



and compliance with applicable laws and regulations.

One of the Committees established by the Board is the Audit and Risk Committee. The Committee oversees the following:

- 1. Financial Reporting
- 2. Internal Audit
- 3. External Audit
- 4. Risk Oversight
- 5. Related Party Transactions

The Audit and Risk Committee recommends the appointment and removal of the Company's external auditor. Further, the Committee Members regularly meet to discuss about the results of operations and the Company's financial performance.

#### Reference:

 Manual on Corporate Governance (Revised April 2018)

Article III: Board Governance

- 3. Board Committees
  - 3.2: Audit & Risk Committee, Pages 11-14

http://www.citylandcondo.com/main/docs\_pdf/ CLDI\_MANUAL\_ON\_CORPORATE GOVERNANCE\_April\_2018.pdf

SEC Form 17-A (Annual Report for the Year 2018)
 Part II- Operational and Financial Information
 Item VI. Management's Discussion and
 Analysis or Plan of Operations
 Information on Independent Auditor,
 Pages 20-21

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		http://www.citylandcondo.com/main/docs pdf/ CLDI ANNUAL REPORT 2018.pdf  • Audit Committee Charter D. Functions and Responsibilities 5. External Audit, Page 5 http://www.citylandcondo.com/main/cg_files/ CLDI/Corporate Governance/Board Committees/CLDI Audit Committee Charter.pdf  • SEC Form 17-C, Board Approval of the Audited Financial Statements for the Year 2018 http://www.citylandcondo.com/main/docs_pdf/ CLDI_17C_BOD_Approval of 2018 Audited FS 03.20.2019.pdf	
2. Audit Committee is composed of at least three appropriately qualified non-executive directors, the majority of whom, including the Chairman is independent.	Non- compliant	Provide information or link/reference to a document containing information on the members of the Audit Committee, including their qualifications and type of directorship.	The Audit & Risk Committee is composed of three qualified non-executive directors, one of whom is an independent director and serves as the Chairman of the Committee.  The following are the members of the Audit & Risk Committee:  Mr. Peter S. Dee – Independent Director (Chairman of the Committee)  Mrs. Alice C. Gohoc – Non-executive Director (up to October 13, 2018)  Mrs. Grace C. Liuson – Non-executive Director



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3. All the members of the committee have relevant background, knowledge, skills, and/or experience in the areas of accounting, auditing and finance.	Compliant	Provide information or link/reference to a document containing information on the background, knowledge, skills, and/or experience of the members of the Audit Committee.  All the members of the Committee have relevant background, knowledge, skills and/or experience in the areas of accounting, auditing and finance.  Reference:  SEC Form 17-A (Annual Report for the Year 2018) Part III: Control and Compensation Information Item IX: Directors and Executive Officers, Pages 21-26 <a href="http://www.citylandcondo.com/main/docs_pdf">http://www.citylandcondo.com/main/docs_pdf</a> /CLDI ANNUAL REPORT 2018.pdf	
4. The Chairman of the Audit Committee is not the Chairman of the Board or of any other committee.	Compliant	Provide information or link/reference to a document containing information on the Chairman of the Audit Committee  The Chairman of the Audit and Risk Committee is Mr. Peter S. Dee. He is not the Chairman of the Board or any other committee.  Reference: SEC Form 17-C: 2018 Board of Directors Organizational Meeting held on June 14, 2018 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_SEC_17C Organizational Meeting_06.14.18.pdf">http://www.citylandcondo.com/main/docs.pdf/CLDI_SEC_17C Organizational Meeting_06.14.18.pdf</a>	



Supplement to Recommendation 3.2		Cityland Website     About Cityland > Corporate Governance >     Board Committee     http://cityland.net/      Audit Committee Charter     C. Committee Structure and Composition, Page 2     http://www.citylandcondo.com/main/cg_files/C     LDI/Corporate Governance/Board     Committees/CLDI Audit Committee Charter.pdf	
Audit Committee approves all non-audit services conducted by the external auditor.	Compliant	Provide proof that the Audit Committee approved all non-audit services conducted by the external auditor.  As part of the role of the Audit & Risk Committee, it shall determine whether non-audit services conducted by the external auditor would not pose any threat to independence.  For the Year 2018, the Company did not avail any non-audit services from the external auditor.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees  3.2: Audit & Risk Committee  http://www.citylandcondo.com/main/docs pdf/CLDI MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	



2. Audit Committee conducts regular meetings and dialogues with the external audit team without anyone from management present.	Compliant	Provide proof that the Audit Committee conducted regular meetings and dialogues with the external audit team without anyone from management present.  The Audit & Risk Committee meets with the external audit team without anyone from Management present.  On March 19, 2019, the Committee met with the external auditors to discuss also the result of the audit for the Financial Year Ended December 31, 2018.	
Optional: Recommendation 3.2			
Audit Committee meet at least four times during the year.	Compliant	Indicate the number of Audit Committee meetings during the year and provide proof  There were four (4) meetings held by the Audit & Risk Committee during the Year 2018 as follows:  1. May 4, 2018 2. August 3, 2018 3. September 7, 2018 4. November 5, 2018	
Audit Committee approves the appointment and removal of the internal auditor.	Compliant	Provide proof that the Audit Committee approved the appointment and removal of the internal auditor.  The Audit & Risk Committee approves the appointment and removal of the internal auditor as provided in the Audit Committee Charter and Company's Manual on Corporate Governance.	



		Reference:  • Audit Committee Charter  D. Functions and Responsibilities  4. Internal Audit, Page 4  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf  • Manual on Corporate Governance (Revised April 2018)  Article V: Audit, Risk Oversight and Compliance  2. Internal Control Responsibilities of the Board, Pages 22 to 23  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
1. Board establishes a Corporate Governance Committee tasked to assist the Board in the performance of its corporate governance responsibilities, including the functions that were formerly assigned to a Nomination and Remuneration Committee.	Compliant	Provide information or reference to a document containing information on the Corporate Governance Committee, including its functions  Indicate if the Committee undertook the process of identifying the quality of directors aligned with the company's strategic direction, if applicable.  The Board has established a Corporate Governance Committee who will assist the Board in the performance of its corporate governance responsibilities.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  3. Board Committees  3.3: Corporate Governance Committee, Page 14  http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE	
2. Corporate Governance Committee is composed of at least three members, all of whom should be independent directors.	Non- compliant	GOVERNANCE April 2018.pdf  Provide information or link/reference to a document containing information on the members of the Corporate Governance Committee, including their qualifications and type of directorship.	The Corporate Governance Committee is composed of three members, one of whom is an independent director.  The following are members of the Corporate Governance Committee:  • Mr. Cesar E.A. Virata (Independent Director and Chairman of the Committee)  • Dr. Andrew Liuson  • Mr. Stephen Roxas  The Company believes that one independent director is sufficient given the nature, size and risk assessment of the Company's operations.  Reference:  • Cityland Website  About Cityland > Corporate  Governance > Board Committees <a href="http://cityland.net/">http://cityland.net/</a>

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			SEC Form 17-C: 2018 Board of Directors Organizational Meeting held on June 14, 2018 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDL_SEC_17C">http://www.citylandcondo.com/main/docs_pdf/CLDL_SEC_17C</a> Organizational Meeting 06.14.18.pdf
3. Chairman of the Corporate Governance Committee is an independent director.   3. Chairman of the Corporate Governance Committee is an independent director.	Compliant	Provide information or link/reference to a document containing information on the Chairman of the Corporate Governance Committee.  The Chairman of the Corporate Governance Committee is an Independent Director, Mr. Cesar E.A. Virata.  Reference:  Cityland Website About Cityland > Corporate Governance > Board Committees http://cityland.net/  SEC Form 17-C: Revised Manual on Corporate Governance and Appointment of Members of the Corporate Governance Committee http://www.citylandcondo.com/main/docs_pdf /CLDI 17-C Revised Manual on CG and Appointment of members of the Corporate Governance Committee.pdf  SEC Form 17-C: 2018 Board of Directors Organizational Meeting held on June 14, 2018	



		http://www.citylandcondo.com/main/docs_pdf /CLDI_SEC_17C Organizational Meeting 06.14.18.pdf	
Optional: Recommendation 3.3			
Corporate Governance     Committee meet at least twice     during the year.	Compliant	Indicate the number of Corporate Governance Committee meetings held during the year and provide proof thereof.  There were four (4) meetings held by the Corporate Governance Committee during the Year 2018 as follows:  1. May 4, 2018 2. August 3, 2018 3. October 17, 2018 4. December 19, 2018	
Recommendation 3.4			
1. Board establishes a separate Board Risk Oversight Committee (BROC) that should be responsible for the oversight of a company's Enterprise Risk Management system to ensure its functionality and effectiveness.	Non- compliant	Provide information or link/reference to a document containing information on the Board Risk Oversight Committee (BROC), including its functions	The Audit & Risk Committee assumes the role of risk oversight. Based on the Company's nature of operations, size and risk profile, the Company believes that the incorporation of risk oversight as one of the functions of the Audit & Risk Committee is already sufficient. The Company does not see the need to create a separate BROC.  Reference:
			<ul> <li>Manual on Corporate Governance (Revised April 2018)</li> <li>Article III: Board Governance</li> <li>3. Board Committees</li> <li>3.2 Audit &amp; Risk Committee</li> </ul>



			http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April_2018.pdf  • Audit Committee Charter D. Functions and Responsibilities http://www.citylandcondo.com/main/cg_files/CLDI/Corporate Governance/Board Committees/CLDI_Audit Committee Charter.pdf
2. BROC is composed of at least three members, the majority of whom should be independent directors, including the Chairman.	Non- compliant	Provide information or link/reference to a document containing information on the members of the BROC, including their qualifications and type of directorship	The Company incorporated the functions of the BROC into the Audit & Risk Committee.  Refer to explanation in Recommendation 3.4 Item No. 1.
3. The Chairman of the BROC is not the Chairman of the Board or of any other committee.	Non- compliant	Provide information or link/reference to a document containing information on the Chairman of the BROC	The Company incorporated the functions of the BROC into the Audit & Risk Committee.  Refer to explanation in Recommendation 3.4 Item No. 1.
4. At least one member of the BROC has relevant thorough knowledge and experience on risk and risk management.  Output  Description:	Non- compliant	Provide information or link/reference to a document containing information on the background, skills, and/or experience of the members of the BROC.	The Company incorporated the functions of the BROC into the Audit & Risk Committee.  Refer to explanation in Recommendation 3.4 Item No. 1.



Recommendation 3.5			
Board establishes a Related     Party Transactions (RPT)     Committee, which is tasked with     reviewing all material related     party transactions of the     company.	Non- compliant	Provide information or link/reference to a document containing information on the Related Party Transactions (RPT) Committee, including its functions.	The Company has no Related Party Transactions (RPT) Committee. Given the nature, size and risk profile of the Company's operations, the Audit & Risk Committee performs the role of the RPT Committee.
			Reference:  • Manual on Corporate Governance (Revised April 2018) Article III: Board Governance 3. Board Committees 3.2 Audit & Risk Committee http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April_2018.pdf  • Audit Committee Charter
			D. Functions and Responsibilities  http://www.citylandcondo.com/main /cg_files/CLDI/Corporate Governance/Board Committees/CLDI Audit Committee Charter.pdf
<ol> <li>RPT Committee is composed of at least three non-executive directors, two of whom should be independent, including the Chairman.</li> </ol>	Non- compliant	Provide information or link/reference to a document containing information on the members of the RPT Committee, including their qualifications and type of directorship.	The Company incorporated the functions of the RPT Committee into the Audit & Risk Committee.  Refer to explanation in Recommendation 3.5 Item No. 1.



Recommendation 3.6			
All established committees have a Committee Charter stating in plain terms their respective purposes, memberships, structures, operations, reporting process, resources and other relevant information.	Non- compliant	Provide information on or link/reference to the company's committee charters, containing all the required information, particularly the functions of the Committee that is necessary for performance evaluation purposes.	The Company is in the process of finalizing its Committee Charters.
Committee Charters provide standards for evaluating the performance of the Committees.	Non- compliant		The Company is in the process of finalizing its Committee Charters.
Committee Charters were fully disclosed on the company's website.	Non- compliant	Provide link to company's website where the Committee Charters are disclosed.	The Company will upload in its website the Committee Charters once approved by the Board.
		/, the directors should devote the time and attention new ricient time to be familiar with the corporation's busine.	
Recommendation 4.1	3, including 3011		33.
1. The Directors attend and actively participate in all meetings of the Board, Committees and shareholders in person or through tele-/videoconferencing conducted in accordance with the rules and regulations of the Commission.	Compliant	Provide information or link/reference to a document containing information on the process and procedure for tele/videoconferencing board and/or committee meetings.  Provide information or link/reference to a document containing information on the attendance and participation of directors to Board, Committee and shareholders' meetings.  The Directors attend and actively participate in all meetings of the Board, Committees and shareholders.	



		The Attendance of the Board of Directors during the Board Meetings for the Year 2018 and Stockholders' Meeting held on June 13, 2018 are properly disclosed in the Company's Website.  Reference:  • Directors' Attendance in Board Meetings http://www.citylandcondo.com/main/docs_pdf /CLDI_Certificate of Attendance of the Board of Directors on the Board Meetings for the Year 2018.pdf  • Results of Annual Stockholders' Meeting held on June 13, 2018 http://www.citylandcondo.com/main/docs_pdf /CLDI_17C_Result of Annual Stockholders' Meeting 06 13 2018.pdf	
The directors review meeting materials for all Board and Committee meetings.	Compliant	The directors were given ample time to review the meeting materials for all Board and Committee meetings. Such materials are forwarded to the directors days before the board and committee meetings.	
3. The directors ask the necessary questions or seek clarifications and explanations during the Board and Committee meetings.	Compliant	Provide information or link/reference to a document containing information on any questions raised or clarification/explanation sought by the directors  All directors are given the chance to ask necessary questions or seek clarifications and explanations during the Board and Committee Meetings. The Chairman / presider of the meetings ensures that questions and/or clarifications raised by the directors are being attended properly.	



Recommendation 4.2			
1. Non-executive directors concurrently serve in a maximum of five publicly-listed companies to ensure that they have sufficient time to fully prepare for minutes, challenge Management's proposals/views, and oversee the long-term strategy of the company.	Compliant	Disclose if the company has a policy setting the limit of board seats that a non-executive director can hold simultaneously.  Provide information or reference to a document containing information on the directorships of the company's directors in both listed and non-listed companies  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  1. Board of Directors  1.6: Multiple Board Seats, Page 6  http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	
Recommendation 4.3		<u> </u>	
The directors notify the company's board before accepting a directorship in another company.	Compliant	Provide copy of written notification to the board or minutes of board meeting wherein the matter was discussed.  As part of the specific responsibilities of each director, it states that the directors shall notify the Company's board before accepting a directorship in another company.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board, Page 10	



		http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
Optional: Principle 4			
Company does not have any executive directors who serve in more than two boards of listed companies outside of the group.	Compliant	The Executive Director of the Company is not a director of more than two listed companies outside of the group.  Reference:  SEC Form 17-A (Annual Report for the Year 2018) Part III: Control and Compensation Information Item IX: Directors and Executive Officers, Page 25  http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf	
Company schedules board of directors' meetings before the start of the financial year.	Compliant	The Company schedules board of directors' meetings before the start of the financial year.	
3. Board of directors meet at least six times during the year.	Compliant	Indicate the number of board meetings during the year and provide proof  In 2018, the Board of Directors held two (2) regular and twenty-two (22) special meetings with a total of twenty-four (24) meetings.  Reference:  • Directors' Attendance in Board Meetings http://www.citylandcondo.com/main/docs_pdf /CLDI Certificate of Attendance of the Board of Directors on the Board Meetings for the Year 2018.pdf	



4. Company requires as minimum		Indicate the required minimum quorum for board decisions	
quorum of at least 2/3 for board decisions.			
	or to exercise a	n objective and independent judgment on all corporc	ate affairs
Recommendation 5.1			
The Board has at least 3 independent directors or such number as to constitute onethird of the board, whichever is higher.	Non- compliant	Provide information or link/reference to a document containing information on the number of independent directors in the board	The Board has two (2) independent directors in accordance with the Securities Regulation Code Rule 38.  • Manual on Corporate Governance (Revised April 2018) Article III: Board Governance 4. Independence 4.1: Independent Directors, Page 16 http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf
Recommendation 5.2			
The independent directors     possess all the qualifications and     none of the disqualifications to     hold the positions.	Compliant	Provide information or link/reference to a document containing information on the qualifications of the independent directors.	
поід тте розіпотіз.		Each Independent Director executed the Certificate of Independent Director stating that he has all the qualifications and none of the disqualifications to hold the position of Independent Director.	



		The following are the Company's Independent Directors:  1. Cesar E.A. Virata 2. Peter S. Dee  Reference:  • Certification of Independent Directors http://www.citylandcondo.com/main/docs_pdf /CLDI_Certification of Independent Directors 2018.pdf  • Manual on Corporate Governance (Revised April 2018) http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	
Supplement to Recommendation 5.2			
Company has no shareholder agreements, by-laws provisions, or other arrangements that constrain the directors' ability to vote independently.	Compliant	Provide link/reference to a document containing information that directors are not constrained to vote independently.  The Company has no shareholder agreements, bylaws provisions or other arrangements that constrain the directors' ability to vote independently.	
Recommendation 5.3			
The independent directors serve for a cumulative term of nine years (reckoned from 2012).	Compliant	Provide information or link/reference to a document showing the years IDs have served as such.  The independent directors of the Company has not yet served for more than nine (9) years starting	
		2012.	



			Reference:  • SEC Form 17-A, Annual Report for the Year 2018 Part III: Control and Compensation Information Item IX: Directors and Executive Officers A. Identify Directors and Executive Officers, Page 22 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf</a>	
2.	The company bars an independent director from serving in such capacity after the term limit of nine years.	Compliant	Provide information or link/reference to a document containing information on the company's policy on term limits for its independent director  The Company bars an independent director from serving in such capacity after the term limit of nine years.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  4. Independence  4.1: Independent Directors, Page 16  http://www.citylandcondo.com/main/docs pdf/CLDI MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	
3.	In the instance that the company retains an independent director in the same capacity after nine years, the board provides meritorious justification and seeks	Compliant	Provide reference to the meritorious justification and proof of shareholders' approval during the annual shareholders' meeting.  No independent director exceeded the term limit of nine (9) years.	



shareholders' approval during the annual shareholders' meeting.			
Recommendation 5.4			
The positions of Chairman of the Board and Chief Executive Officer are held by separate individuals.      Individuals.	Compliant	Identify the company's Chairman of the Board and Chief Executive Officer  The positions of Chairman of the Board and Chief Executive Officer are held by separate individuals.  The Company's Chairman of the Board is Atty. Sabino R. Padilla, Jr. while the Chief Executive Officer is Mr. Josef C. Gohoc.  Reference:  SEC Form 17-A, Annual Report for the Year 2018 Part III: Control and Compensation Information Item IX: Directors and Executive Officers  A. Identify Directors and Executive Officers, Pages 21-22  http://www.citylandcondo.com/main/docs.pdf/CLDI ANNUAL REPORT 2018.pdf  SEC Form 17-C: 2018 Board of Directors Organizational Meeting held on June 14, 2018 http://www.citylandcondo.com/main/docs.pdf/CLDI SEC 17C Organizational Meeting 06.14.18.pdf  Amended General Information Sheet as of 10/19/18	



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		http://www.citylandcondo.com/main/docs_pdf/ CLDI_Amended GIS 2018.pdf	
2. The Chairman of the Board and Chief Executive Officer have clearly defined responsibilities.	Compliant	Provide information or link/reference to a document containing information on the roles and responsibilities of the Chairman of the Board and Chief Executive Officer.  Identify the relationship of Chairman and CEO.  The roles, responsibilities and duties of the Chairman of the Board and Chief Executive Officer are stated in the Company's Manual on Corporate Governance  Reference:  • Manual on Corporate Governance (Revised April 2018)	
		Article IV: Management  2. Executive Officers  2.1 Chairman of the Board; and  2.2 Chief Executive Officer (CEO)/ President, Pages 17-18 <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs-pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE April 2018.pdf	
		The Chairman of the Board, Atty. Sabino R. Padilla, and the President, Mr. Josef C. Gohoc, are not related by affinity nor by consanguinity.  Reference:  • Final Prospectus as of 11/6/18, Page 47	



		http://www.citylandcondo.com/main/docs.pdf /CLDI_FINAL PROSPECTUS 2018.pdf	
Recommendation 5.5  1. If the Chairman of the Board is not an independent director, the board designates a lead director among the independent directors.	Non- compliant	Provide information or link/reference to a document containing information on a lead independent director and his roles and responsibilities, if any.  Indicate if Chairman is independent.	The Company's Chairman of the Board, Atty. Sabino R. Padilla, is a non-executive, non-independent director.  No lead independent director was appointed during the year 2018.  The Company will reconsider this recommendation for the year 2019.
Recommendation 5.6  1. Directors with material interest in a transaction affecting the corporation abstain from taking part in the deliberations on the	Compliant	Provide proof of abstention, if this was the case  There were no cases where a director has a material interest in a transaction affecting the	
transaction.  Recommendation 5.7		Company.	
The non-executive directors (NEDs) have separate periodic meetings with the external auditor and heads of the internal audit, compliance and risk functions, without any executive present.	Non- compliant	Provide proof and details of said meeting, if any.  Provide information on the frequency and attendees of meetings.	The Company will reconsider this recommendation for the Year 2019.
The meetings are chaired by the lead independent director.	Non- compliant		The Company will reconsider this recommendation for the Year 2019.



Optional: Principle 5					
None of the directors is a former CEO of the company in the past 2 years.	Compliant	Provide name/s of company CEO for the past 2 years  The incumbent President, Mr. Josef C. Gohoc, is also the President for the past 2 years.  Reference:  • Amended General Information Sheet for the Year 2017  http://www.citylandcondo.com/main/docs_pdf/GIS_CITY_&_LAND_DEVELOPERS_INCORPORATED.pdf  • Amended General Information Sheet for the Year 2016  http://www.citylandcondo.com/main/docs_pdf/City_&_Land_Developers, Incorporated_GIS_2016  (AMENDED).pdf			
<b>Principle 6:</b> The best measure of the Board's effectiveness is through an assessment process. The Board should regularly carry out evaluations to appraise its performance as a body, and assess whether it possesses the right mix of backgrounds and competencies. <b>Recommendation 6.1</b>					
Board conducts an annual self- assessment of its performance as a whole.	Non- compliant	Provide proof of self-assessments conducted for the whole board, the individual members, the Chairman and the Committees	The Board conducts an annual self- assessment of its performance, including the performance of the Chairman, individual members and committees.  Reference:  Manual on Corporate Governance (Revised April 2018)		

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<ol> <li>The Chairman conducts a self-assessment of his performance.</li> <li>The individual members conduct a self-assessment of their performance.</li> <li>Each committee conducts a self-assessment of its performance.</li> <li>Every three years, the</li> </ol>	Non- compliant Non- compliant Non- compliant	Identify the external facilitator and provide proof of use of	Article III: Board Governance 5. Assessment of Board Performance, Page 16 http://www.citylandcondo.com/main /docs_pdf/CLDI_MANUAL_ON CORPORATE GOVERNANCE April 2018.pdf  The Board will formalize the process of the self-assessment in the succeeding years. Refer to explanation made in Recommendation 6.1 Item no. 1. Refer to explanation made in Recommendation 6.1 Item no. 1.  The Committee will adopt a process as to the assessment of its performance. The Company believes that obtaining the
assessments are supported by an external facilitator.	compliant	an external facilitator.	services of an external facilitator is currently not practical considering the size, risk profile and nature of operations of the Company.  The Company will continue to reassess
			the need of obtaining an external facilitator in the subsequent years.
Recommendation 6.2			
Board has in place a system	Compliant	Provide information or link/reference to a document	
that provides, at the minimum,		containing information on the system of the company to evaluate the performance of the board, individual directors	
criteria and process to		and committees, including a feedback mechanism from	
determine the performance of		shareholders	



the Board, individual directors and committees.		The Board has in place a system that determines the performance of the Board, individual directors and committees.  Reference:  • Manual on Corporate Governance (Revised April 2018) Article III: Board Governance  5. Assessment of Board Performance, Page 16 http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
2. The system allows for a feedback mechanism from the shareholders.  Output  Description:	Compliant	The Company has established the Investor Relations Program wherein shareholders can provide feedback.  Reference:  • Manual on Corporate Governance (Revised April 2018) Article VI: Disclosure and Transparency 5. Communication 5.1 Investor Relations, Page 27 http://www.citylandcondo.com/main/docs_pdf /CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • Investor Relations Program http://www.citylandcondo.com/main/docs_pdf /Investors_Relation_Programpdf	

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	Principle 7: Members of the Board are duty-bound to apply high ethical standards, taking into account the interests of all stakeholders.				
Red	commendation 7.1				
1.	Board adopts a Code of Business Conduct and Ethics, which provide standards for professional and ethical behavior, as well as articulate acceptable and unacceptable conduct and practices in internal and external dealings of the company.	Compliant	Provide information on or link/reference to the company's Code of Business Conduct and Ethics.  Reference:  Code of Business Conduct and Ethics Cityland Website > About Cityland > Corporate Governance > Code of Business Conduct and Ethics <a href="http://cityland.net/">http://cityland.net/</a>		
2.	The Code is properly disseminated to the Board, senior management and employees.	Compliant	Provide information on or discuss how the company disseminated the Code to its Board, senior management and employees.  • The Company disseminated the Code to its Board, senior management and employees by making the Code available at the Personnel Department's Manual and Company website		
3.	The Code is disclosed and made available to the public through the company website.	Compliant	Provide a link to the company's website where the Code of Business Conduct and Ethics is posted/ disclosed.  Reference:  Code of Business Conduct and Ethics Cityland Website > About Cityland > Corporate Governance > Code of Business Conduct and Ethics http://cityland.net/		



54.5			
Supplement to Recommendation 7.1			
Company has clear and stringent policies and procedures on curbing and penalizing company involvement in offering, paying and receiving bribes.	Compliant	Provide information on or link/reference to a document containing information on the company's policy and procedure on curbing and penalizing bribery  • As stated in the Company's Personnel Manual  "All Company officers and employees are prohibited from accepting gifts, fees, and commissions from clients in the course of duty.  Gifts from clients have to be politely declined."	
Recommendation 7.2			
Board ensures the proper and efficient implementation and monitoring of compliance with the Code of Business Conduct and Ethics.	Compliant	Provide proof of implementation and monitoring of compliance with the Code of Business Conduct and Ethics and internal policies.  Indicate who are required to comply with the Code of Business Conduct and Ethics and any findings on noncompliance.  • The Company has a Personnel Department who monitors the implementation and monitoring of compliance with the Code of Business Conduct and Ethics.  • All directors, officers and employees are required to comply with the Code.  • The Company established a Personnel Manual that contains sanctions as to the noncompliance of the Code.	



results and business operations.

2. Board ensures the proper and efficient implementation and monitoring of compliance with company internal policies.	Compliant	<ul> <li>The Personnel Department helps in the implementation and monitoring of compliance with company internal policies.</li> <li>The Company established a Personnel Manual that contains sanctions as to the non-compliance.</li> <li>The Company's internal policies are also posted in the Company website.</li> <li>Reference:         <ul> <li>Cityland Website About Cityland &gt; Corporate Governance &gt; Company's Policies <a href="http://cityland.net/">http://cityland.net/</a></li> </ul> </li> </ul>	
		Disclosure and Transparency	
• • • • • • • • • • • • • • • • • • • •	olish corporate	disclosure policies and procedures that are practical a	nd in accordance with best practices and
regulatory expectations.  Recommendation 8.1			
Board establishes corporate	Compliant	Provide information on or link/reference to the company's	
disclosure policies and procedures to ensure a comprehensive, accurate, reliable and timely report to shareholders and other stakeholders that gives a fair and complete picture of a company's financial condition, results and business operations	Соттріїатт	disclosure policies and procedures including reports distributed/made available to shareholders and other stockholders  The Board, as stated in the Manual on Corporate Governance, establishes corporate disclosure policies and procedures to ensure that information are properly communicated to the shareholders and stakeholders.	



#### Reference: • Manual on Corporate Governance (Revised April 2018) Article VI: Disclosure and Transparency, Pages 26-27 http://www.citylandcondo.com/main/docs pdf/ CLDI MANUAL ON CORPORATE GOVERNANCE April 2018.pdf Supplement to Recommendations 8.1 Indicate the number of days within which the consolidated The Company exhibited full compliance 1. Company distributes or makes Nonand interim reports were published, distributed or made available annual and quarterly compliant with the recommended period of available from the end of the fiscal year and end of the consolidated reports, cash flow publication for the interim reports. reporting period, respectively. statements, and special audit revisions. Consolidated financial The annual report was submitted and statements are published within published by the Company within 105 ninety (90) days from the end of days which is still in accordance with SRC the fiscal year, while interim Rule 17.1 requiring 105 days after the end reports are published within of the fiscal year. forty-five (45) days from the end of the reporting period. Report Date Davs submitted consumed 17-Q May 11, 41 days (1st atr) 2018 17-Q August 14, 45 days (2<sup>nd</sup> atr) 2018 November 45 days 17-Q 14, 2018 (3<sup>rd</sup> atr) 17-A April 15, 105 days 2019 (Annual Report)

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2. Company discloses in its annual report the principal risks associated with the identity of the company's controlling shareholders; the degree of ownership concentration; crossholdings among company affiliates; and any imbalances between the controlling shareholders' voting power and overall equity position in the company.

# Compliant

Provide link or reference to the company's annual report where the following are disclosed:

- principal risks to minority shareholders associated with the identity of the company's controlling shareholders;
- 2. cross-holdings among company affiliates; and
- any imbalances between the controlling shareholders' voting power and overall equity position in the company.

The Company has provided in its SEC Form 17-A (Annual Report) the risks associated with the Company.

The Company's relationship with other companies is also disclosed as required by the Commission through the Supplementary Schedule, Map of the Relationships of the Companies within the Group.

#### Reference:

SEC Form 17-A (Annual Report for the Year 2018)
 Part I- Business and General Information
 Item I. Business

B. Development of Business for the past three (3) years

16. Major Risks Involved in Each of the Businesses of the Company, Pages 5-9; and

Schedule III: Map of the Relationships of the Companies within the Group

http://www.citylandcondo.com/main/docs\_pdf/CLDI ANNUAL REPORT 2018.pdf



December 11 12 and 0			
Recommendation 8.2  1. Company has a policy requiring all directors to disclose/report to the company any dealings in the company's shares within three business days.	Compliant	Provide information on or link/reference to the company's policy requiring directors and officers to disclose their dealings in the company's share.  Indicate actual dealings of directors involving the corporation's shares including their nature, number/percentage and date of transaction.  The Company discloses through SEC Form 23-B and to the PSE all material dealings made by a director/officer in the company's shares. Further, the Company adopts an Insider Trading Policy to ensure compliance with the timely disclosure of any dealings made by a director/officer.  Reference:  Cityland Website About Cityland > Corporate Governance > Company's Policies > Insider Trading Policy http://cityland.net/  Cityland Website About Cityland > Disclosures > SEC Filings > SEC	
		Form 23 - A/B: Statement of Beneficial Ownership <a href="http://cityland.net/">http://cityland.net/</a>	
2. Company has a policy requiring all officers to disclose/report to the company any dealings in the company's shares within three business days.	Compliant	See information in Recommendation 8.2 Item No. 1.	



## **Supplement to Recommendation 8.2**

1. Company discloses the trading of the corporation's shares by directors, officers (or persons performing similar functions) and controlling shareholders. This includes the disclosure of the company's purchase of its shares from the market (e.g. share buy-back program).

## Compliant

Provide information on or link/reference to the shareholdings of directors, management and top 100 shareholders.

Provide link or reference to the company's Conglomerate Map.

The Company discloses the trading of the corporation's shares by any directors/officers.

#### Reference:

- Cityland Website
   About Cityland > Disclosures > SEC Filings > SEC
   Form 23 A/B: Statement of Beneficial
   Ownership
   http://cityland.net/
- List of Top 100 Shareholders as of December 31, 2018
   <a href="http://www.citylandcondo.com/main/docs\_pdf/">http://www.citylandcondo.com/main/docs\_pdf/</a>
   CLDI List of Top 100 Stockholders 12.31.18.pdf
- SEC Form 17-A (Annual Report for the Year 2018)
   Schedule III: Map of the Relationships of the Companies within the Group; and
   Part III- Control and Compensation Information
   Item XI. Security Ownership of Certain
   Beneficial Owners and Management, Pages 31-33

http://www.citylandcondo.com/main/docs\_pdf/ CLDI ANNUAL REPORT 2018.pdf

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Recommendation 8.3			
1. Board fully discloses all relevant and material information on individual board members to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgment.	Non- compliant	Provide link or reference to the directors' academic qualifications, share ownership in the company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended.	The Board discloses their share ownership in the company, membership in other boards, other executive positions, professional trainings, expertise and relevant trainings attended except for the academic qualifications.  Reference:  SEC Form 17-A (Annual Report for the Year 2018) Part III- Control and Compensation Information Item IX. Directors and Executive Officers, Pages 21-28 http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf  Corporate Governance Seminar Attended Cityland Website > About Cityland > Corporate Governance > Board of Directors > Corporate Governance Seminars http://cityland.net/
2. Board fully discloses all relevant and material information on key executives to evaluate their experience and qualifications, and assess any potential	Non- compliant	Provide link or reference to the key officers' academic qualifications, share ownership in the company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended.	Refer to explanation in Recommendation 8.3 Item No. 1



conflicts of interest that might affect their judgment.			
Recommendation 8.4			
Company provides a clear disclosure of its policies and procedure for setting Board remuneration, including the	Non- compliant	Disclose or provide link/reference to the company policy and practice for setting board remuneration	The Company has no standard arrangements with regard to the remuneration of its directors.
level and mix of the same.			Reference:  • SEC Form 17-A, Annual Report for the Year ended December 31, 2018 Part III- Control and Compensation Information Item X. Executive Compensation, Pages 30-31 http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf
Company provides a clear disclosure of its policies and procedure for setting executive remuneration, including the level and mix of the same.	Non- compliant	Disclose or provide link/reference to the company policy and practice for determining executive remuneration	Refer to Explanation in Recommendation 8.4 Item No. 1.
3. Company discloses the remuneration on an individual basis, including termination and retirement provisions.	Non- compliant	Provide breakdown of director remuneration and executive compensation, particularly the remuneration of the CEO.	The Company discloses the remuneration as a group (all officers & directors) and unnamed.
			The Company also presents a separate group for the top five (5) remunerations.



Recommendation 8.5			
Company discloses its policies governing Related Party Transactions (RPTs) and other unusual or infrequently occurring transactions in their Manual on Corporate Governance.	Compliant	Disclose or provide reference/link to company's RPT policies Indicate if the director with conflict of interest abstained from the board discussion on that particular transaction.  There were no cases of conflict of interest regarding the transactions made by the directors for the year 2018.  Reference:  • Manual on Corporate Governance (Revised April 2018) Article VI: Disclosure and Transparency 3. Related Party Transactions, Pages 26-27 http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • SEC Form 17-A (Annual Report for the Year 2018) Part III- Control and Compensation Item XII. Certain Relationships and Related Transactions, Pages 33-34 http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf	
Company discloses material or significant RPTs reviewed and approved during the year.	Compliant	Provide information on all RPTs for the previous year or reference to a document containing the following information on all RPTs:  1. name of the related counterparty; 2. relationship with the party; 3. transaction date;	



		<ul> <li>4. type/nature of transaction;</li> <li>5. amount or contract price;</li> <li>6. terms of the transaction;</li> <li>7. rationale for entering into the transaction;</li> <li>8. the required approval (i.e., names of the board of directors approving, names and percentage of shareholders who approved) based on the company's policy; and</li> <li>9. other terms and conditions</li> <li>All material and significant related party transactions were disclosed in the Annual Report.</li> <li>Reference:</li> <li>SEC Form 17-A (Annual Report for the Year 2018) Part III- Control and Compensation  Item XII. Certain Relationships and Related  Transactions, Pages 33-34  <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI ANNUAL REPORT 2018.pdf">http://www.citylandcondo.com/main/docs-pdf/CLDI ANNUAL REPORT 2018.pdf</a></li> </ul>	
Supplement to Recommendation 8.5			
Company requires directors to disclose their interests in transactions or any other conflict of interests.	Compliant	Indicate where and when directors disclose their interests in transactions or any other conflict of interests.  All directors are required to disclose their interests in transactions or any other conflict of interest.  Based on the Company's Conflict of Interest policy, if an actual or potential conflict may arise, he should fully and immediately disclose it and should not participate in the decision-making process.	



Optional : Recommendation 8.5		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article III: Board Governance  2. Responsibilities, Duties and Function of the Board  2.3: Specific Duties and Responsibilities of each Director, item "a)", Page 9  http://www.citylandcondo.com/main/docs pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • Conflict of Interest Policy About Cityland > Corporate Governance > Company's Policies > Conflict of Interest Policy http://cityland.net/	
1. Company discloses that RPTs are conducted in such a way to ensure that they are fair and at arms' length.  Optional: Recommendation 8.5  1. Company discloses that RPTs are conducted in such a way to ensure that they are fair and at arms' length.	Compliant	Provide link or reference where this is disclosed, if any  All RPTs are conducted in an arm's length basis.  Reference:  Related Party Transactions Policy About Cityland > Corporate Governance > Company's Policies > Related Party Transactions Policy http://cityland.net/  SEC Form 17-A (Annual Report for the Year 2018) Part III- Control and Compensation Item XII. Certain Relationships and Related Transactions, Pages 33-34	



		http://www.citylandcondo.com/main/docs_pdf/ CLDI ANNUAL REPORT 2018.pdf	
Recommendation 8.6			
1. Company makes a full, fair, accurate and timely disclosure to the public of every material fact or event that occur, particularly on the acquisition or disposal of significant assets, which could adversely affect the viability or the interest of its shareholders and other stakeholders.	Compliant	Provide link or reference where this is disclosed  The Company makes a full, fair, accurate and timely disclosure to the public of every material fact or event that occur through the submission of 17-C (current report) to SEC, PSE EDGE and uploading to the website thereafter.  Reference:  • Cityland Website About Cityland > Disclosures > SEC Filings > 17-C > CLDI > 2018 http://cityland.net/  • PSE EDGE Company Disclosures http://edge.pse.com.ph/companyDisclosures/form.do?cmpy_id=209  • Manual on Corporate Governance (Revised April 2018) Article VI: Disclosure and Transparency, Pages 26-27 http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	



2. Board appoints an independent party to evaluate the fairness of the transaction price on the acquisition or disposal of assets.	Compliant	Identify independent party appointed to evaluate the fairness of the transaction price  Disclose the rules and procedures for evaluating the fairness of the transaction price, if any.	
		The Company has no acquisition or disposal of significant assets for the year 2018.	
Supplement to Recommendation 8.6			
1. Company discloses the existence, justification and details on shareholder agreements, voting trust agreements, confidentiality agreements, and such other agreements that may impact on the control, ownership, and strategic direction of the company.	Compliant	Provide link or reference where these are disclosed.  The Company has no shareholder agreements, voting trust agreements, confidentiality agreements and other agreements that may impact the control, ownership and strategic direction of the Company.  Should there be any agreements, the Company shall fully disclose such information.	
Recommendation 8.7			
Company's corporate     governance policies, programs     and procedures are contained     in its Manual on Corporate     Governance (MCG).	Compliant	Provide link to the company's website where the Manual on Corporate Governance is posted.  Reference:  • Manual on Corporate Governance (Revised April 2018)  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	



Company's MCG is submitted to the SEC and PSE.	Compliant	The Company's Manual on Corporate Governance was submitted to PSE and SEC on April 6 and 10, 2018, respectively.  Reference:  • Manual on Corporate Governance (Revised April 2018)  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • PSE Edge Portal LAND > Company Disclosures > Other SEC Forms, Reports & Requirements (April 6, 2018)  http://edge.pse.com.ph/companyInformation/form.do?cmpy_id=209	
3. Company's MCG is posted on its company website.	Compliant	The Company's Manual on Corporate Governance is posted on the Company's website.  Reference:  Cityland Website About Cityland > Corporate Governance > Manual on Corporate Governance <a href="http://cityland.net/">http://cityland.net/</a>	
Supplement to Recommendation 8.7			
Company submits to the SEC and PSE an updated MCG to disclose any changes in its corporate governance practices.	Compliant	Provide proof of submission.  An amended MCG was submitted last April 10, 2018 to disclose a change in the MCG wherein the role of the Nomination Committee was incorporated to the role of the Corporate Governance Committee.	

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		Reference:  Manual on Corporate Governance (Revised April 2018)  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE April 2018.pdf  PSE Edge Portal LAND > Company Disclosures > Other SEC Forms, Reports & Requirements (April 6, 2018)  http://edge.pse.com.ph/companyInformation/form.do?cmpy_id=209	
Optional: Principle 8			
Does the company's Annual     Report disclose the following     information:		Provide link or reference to the company's Annual Report containing the said information.	
a. Corporate Objectives	Compliant	Reference:  • SEC Form 17-A (Annual Report for the Year 2018)  http://www.citylandcondo.com/main/docs pdf/ CLDI ANNUAL REPORT 2018.pdf	
b. Financial performance indicators	Compliant	See information in Optional Principle 8.	
c. Non-financial performance indicators	Compliant	See information in Optional Principle 8.	
d. Dividend Policy	Compliant	See information in Optional Principle 8.	
e. Biographical details (at least age, academic qualifications, date of first appointment, relevant	Non- compliant		All information required, except the academic qualifications, were properly disclosed in the Annual Report.



experience, and other directorships in listed companies) of all directors			
f. Attendance details of each director in all directors meetings held during the year	Non- compliant		The attendance details of the directors in the regular and special meetings were disclosed in the SEC Form 20-IS Definitive Information Statement.  The Company will consider disclosing such information in the Annual Report for the Year 2019.
g. Total remuneration of each member of the board of directors	Compliant	See information in Optional Principle 8.	
2. The Annual Report contains a statement confirming the company's full compliance with the Code of Corporate Governance and where there is non-compliance, identifies and explains reason for each such issue.	Compliant	Reference: SEC Form 17-A (Annual Report for the Year 2018) Part IV- Corporate Governance Item XIII. Compliance with Leading Practices on Corporate Governance, Page 34 http://www.citylandcondo.com/main/docs_pdf/CLDI ANNUAL REPORT 2018.pdf	
3. The Annual Report/Annual CG Report discloses that the board of directors conducted a review of the company's material controls (including operational, financial and compliance controls) and risk management systems.	Non- compliant	Provide link or reference to where this is contained in the Annual Report	The Company will consider adopting this recommendation in 2019.



4.	The Annual Report/Annual CG Report contains a statement from the board of directors or Audit Committee commenting on the adequacy of the company's internal controls/risk management systems.	Non- compliant	Provide link or reference to where this is contained in the Annual Report	The Company will consider adopting this recommendation in 2019.
5.	The company discloses in the Annual Report the key risks to which the company is materially exposed to (i.e. financial, operational including IT, environmental, social, economic).	Compliant	Provide link or reference to where these are contained in the Annual Report  Reference:  SEC Form 17-A (Annual Report for the Year 2018) Part I- Business and General Information Item I. Business B. Development of Business for the past three (3) years 16. Major Risks Involved in Each of the Businesses of the Company, Pages 5-9 http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf	

**Principle 9:** The company should establish standards for the appropriate selection of an external auditor, and exercise effective oversight of the same to strengthen the external auditor's independence and enhance audit quality.

## Recommendation 9.1

Audit Committee has a robust process for approving and recommending the appointment, removal, and fees of the	Compliant	Provide information or link/reference to a document containing information on the process for approving and recommending the appointment, reappointment, removal and fees of the company's external auditor.	
external auditors.			



		· · · · · · · · · · · · · · · · · · ·	
		Reference:  Audit Committee Charter  D. Functions and Responsibilities, Page 5  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf  Manual on Corporate Governance (Revised)	
		April 2018) Article V: Audit, Risk Oversight and Compliance 4. External Audit, Page 24 http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
2. The appointment, removal, and fees of the external auditor is recommended by the Audit Committee, approved by the Board and ratified by the shareholders.	Compliant	Indicate the percentage of shareholders that ratified the appointment, reappointment, removal and fees of the external auditor.  The appointment, reappointment, removal, and fees of the external auditor is recommended by the Audit & Risk Committee. The appointment of the external auditor is being approved by the Board of Directors and ratified by stockholders during the Annual Stockholders' Meeting.	
		Reference:  • Notice of Annual Stockholders' Meeting (June 13, 2018)  http://www.citylandcondo.com/main/docs_pdf/ CLDI_SEC_17C_Notice of Annual Stockholders Meeting 06.13.18.pdf	



3. For removal of the external auditor, the reasons for removal or change are disclosed to the regulators and the public through the company website and required disclosures.	Compliant	<ul> <li>Minutes of Annual Stockholders' Meeting         <a href="http://www.citylandcondo.com/main/docs_pdf/">http://www.citylandcondo.com/main/docs_pdf/</a> <a href="CLDI Minutes">CLDI Minutes of the Annual Stockholders'</a> <a href="Meeting 06.13.2018.pdf">Meeting 06.13.2018.pdf</a> </li> <li>SEC Form 17-A (Annual Report for the Year 2018)         </li></ul>
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		Reference:  Manual on Corporate Governance (Revised April 2018) Article V: Audit, Risk Oversight and Compliance 4. External Audit 4.4 Rotation, Page 25 http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE April 2018.pdf  Audit Committee Charter D. Functions and Responsibilities 5. External Audit, Page 5 http://www.citylandcondo.com/main/cg_files/CLDI/Corporate Governance/Board Committees/CLDI_Audit_Committee Charter.pdf	
Recommendation 9.2  1. Audit Committee Charter includes the Audit Committee's responsibility on:  i. assessing the integrity and independence of external auditors;  ii. exercising effective oversight to review and monitor the external auditor's independence and objectivity; and  iii. exercising effective oversight to review and monitor the	Compliant	Provide link/reference to the company's Audit Committee Charter  Reference:  • Audit Committee Charter  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf	



effectiveness of the audit process, taking into consideration relevant Philippine professional and regulatory requirements.			
2. Audit Committee Charter contains the Committee's responsibility on reviewing and monitoring the external auditor's suitability and effectiveness on an annual basis.	Compliant	Provide link/reference to the company's Audit Committee Charter  Reference:  • Audit Committee Charter  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf	
Supplement to Recommendations 9.2			
Audit Committee ensures that the external auditor is credible, competent and has the ability to understand complex related party transactions, its counterparties, and valuations of such transactions.	Compliant	Provide link/reference to the company's Audit Committee Charter  The Company's external auditor is Sycip Gorres Velayo & Co., an auditing firm with established credibility and competency in the field of audit.  Reference:  • Audit Committee Charter  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf	
Audit Committee ensures that the external auditor has adequate quality control procedures.	Compliant	Provide link/reference to the company's Audit Committee Charter  The opinion issued by the external auditor contains statements stating that adequate quality control procedures were performed during their course of audit.	



		Reference:  • Audit Committee Charter  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf	
1. Company discloses the nature of non-audit services performed by its external auditor in the Annual Report to deal with the potential conflict of interest.	Compliant	Disclose the nature of non-audit services performed by the external auditor, if any.  The Company did not avail any non-audit related services from external auditor.  Reference:  SEC Form 17-A, Annual Report for the Year ended December 31, 2018  Part II- Operational and Financial Information Item VI. Management's Discussion and Analysis or Plan of Operations  Information on Independent Auditor, Pages 20-21  http://www.citylandcondo.com/main/docs_p  df/CLDI ANNUAL REPORT 2018.pdf	
2. Audit Committee stays alert for any potential conflict of interest situations, given the guidelines or policies on non-audit services, which could be viewed as impairing the external auditor's objectivity.	Compliant	Provide link or reference to guidelines or policies on non-audit services  The external auditor, together with the Audit & Risk Committee, discusses during the audit closing meeting the Independence of each party.	



		Reference:  • Audit Committee Charter  D. Functions and Responsibilities  5. External Audit, Page 5  http://www.citylandcondo.com/main/cg_files/C  LDI/Corporate Governance/Board  Committees/CLDI Audit Committee Charter.pdf	
Supplement to Recommendation 9.3	T		
Fees paid for non-audit services     do not outweigh the fees paid     for audit services.	Compliant	Provide information on audit and non-audit fees paid.  There were no non-audit services availed during the year 2018.	
Additional Recommendation to Princip	ole 9		
Company's external auditor is duly accredited by the SEC under Group A category.	Compliant	Provide information on company's external auditor, such as:  1. Name of the audit engagement partner; 2. Accreditation number; 3. Date Accredited; 4. Expiry date of accreditation; and 5. Name, address, contact number of the audit firm.  The Company's External Auditor for the Year 2018 is SyCip Gorres Velayo & Co. with Ms. Aileen L. Saringan as the Engagement Partner.  The following are the details of the Engagement Partner:  Name of the Audit Engagement Partner: Aileen L. Saringan Accreditation No.: 0096-AR-4 Date Accredited: August 18, 2016 Expiry Date of Accreditation: August 18, 2019	



		Name, address, contact number of the audit firm: SyCip Gorress Velayo & Co. 6760 Ayala Avenue, Makati City, 1226 Metro Manila, Philippines Tel: (632) 891-0307 Fax: (632) 819-0872 / (632) 818-1377	
2. Company's external auditor agreed to be subjected to the SEC Oversight Assurance Review (SOAR) Inspection Program conducted by the SEC's Office of the General Accountant (OGA).	Compliant	Provide information on the following:  1. Date it was subjected to SOAR inspection, if subjected; 2. Name of the Audit firm; and 3. Members of the engagement team inspected by the SEC.  The Company's assigned Engagement Partner has not yet been subjected to SEC Soar Inspection Program.	
	ure that the mo	aterial and reportable non-financial and sustainability is	ssues are disclosed.
Recommendation 10.1			
1. Board has a clear and focused policy on the disclosure of nonfinancial information, with emphasis on the management of economic, environmental, social and governance (EESG) issues of its business, which underpin sustainability.	Compliant	Disclose or provide link on the company's policies and practices on the disclosure of non-financial information, including EESG issues.  The Board has a clear and focused policy on the disclosure of non-financial information, with emphasis on the management of economic, environmental, social and governance issues of its business, which underpin sustainability.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article VI: Disclosure and Transparency  4. Non-financial and Sustainability Issues,  Page 27 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE April 2018.pdf	
· · ·	•	Provide link to Sustainability Report, if any. Disclose the standards used.  ehensive and cost-efficient communication channel for vestors, stakeholders and other interested users.	The Company is still in the process of adopting a globally recognized framework in reporting sustainability issues.  or disseminating relevant information. This
1. Company has media and analysts' briefings as channels of communication to ensure the timely and accurate dissemination of public, material and relevant information to its shareholders and other investors.	Non- compliant	Disclose and identify the communication channels used by the company (i.e., website, Analyst's briefing, Media briefings /press conferences, Quarterly reporting, Current reporting, etc.).  Provide links, if any.	The Company issues Press Releases in case of updates in the Company's operations. These are also reported to the SEC and PSE through SEC Form 17-C.  Public, material and relevant information is accurately and timely distributed to its shareholders through posting of current, quarterly and annual reports in its website and submission to regulating agencies such as SEC and PSE.



			Reference:  • Cityland Website About Cityland > Disclosures > SEC Filings > SEC Form 17-C (Current Report) > Cityland & Land Developers, Inc. > 2018 http://cityland.net/
Supplemental to Principle 11     1. Company has a website     disclosing up-to-date information     on the following:		Provide link to company website	
a. Financial statements/reports (latest quarterly)	Compliant	Reference:  • Cityland Website About Cityland > Disclosures > SEC Filings > SEC Form 17-A (Annual Report) and SEC Form 17-Q (Quarterly Reports) http://cityland.net/	
b. Materials provided in briefings to analysts and media	Non- compliant		The Company issues Press Releases in case of updates in the Company's operations. These are also reported to the SEC and PSE through SEC Form 17-C.  Public, material and relevant information is accurately and timely distributed to its shareholders through posting of current, quarterly and annual reports in its website and submission to regulating agencies such as SEC and PSE.



			Reference:  • Cityland Website About Cityland > Disclosures > SEC Filings > SEC Form 17-C (Current Report) Cityland & Land Developers, Inc. > 2018 <a href="http://cityland.net/">http://cityland.net/</a>
c. Downloadable annual report	Compliant	Reference:  • Cityland Website About Cityland > Disclosures > SEC Filings > SEC Form 17-A (Annual Report) and SEC Form 17-Q (Quarterly Reports) <a href="http://cityland.net/">http://cityland.net/</a>	
d. Notice of ASM and/or SSM	Compliant	Reference:  • Cityland Website About Cityland > Disclosures > Notice of Annual or Special Stockholders' Meeting <a href="http://cityland.net/">http://cityland.net/</a>	
e. Minutes of ASM and/or SSM	Compliant	Reference:  • Cityland Website About Cityland > Disclosures > Minutes of All General or Special Stockholders' Meetings <a href="http://cityland.net/">http://cityland.net/</a>	
f. Company's Articles of Incorporation and By-Laws	Compliant	Reference:  • Cityland Website About Cityland > Our Company > Amended Articles of Incorporation and By-Laws <a href="http://cityland.net/">http://cityland.net/</a>	



Additional Recommendation to Princip	Additional Recommendation to Principle 11					
Company complies with SEC- prescribed website template.	Compliant	The Company complies with the SEC-prescribed website template.  • Cityland Website <a href="http://cityland.net/">http://cityland.net/</a> Further, the Company updates its website to disclose reports required by government agencies such as SEC and PSE.				
	lanka wa a	al Control System and Risk Management Framework				
Principle 12: To ensure the integrity, troeffective internal control system and experimental system and experimental system.	ansparency and	d proper governance in the conduct of its affairs, the c	company should have a strong and			
Company has an adequate and effective internal control system in the conduct of its business.	Compliant	List quality service programs for the internal audit functions.  Indicate frequency of review of the internal control system  The Audit and Risk Committee established the Internal Audit Department to support its oversight capability over the Company's financial reporting, internal control system, internal audit processes, and compliance with applicable laws and regulations.  The roles and responsibilities of the Internal Audit are stated in its Internal Audit Charter.  The Company's internal audit plan, together with the review of the adequacy and effectiveness of its internal control system, is approved annually.				



2. Company has an adequate and effective enterprise risk management framework in the conduct of its business.	Non- compliant	Reference:  Internal Audit Charter Role and Responsibility http://www.citylandcondo.com/main/docs_pdf/ CLDI - Internal Audit Charter.pdf  Identify international framework used for Enterprise Risk Management  Provide information or reference to a document containing information on: Company's risk management procedures and processes Key risks the company is currently facing How the company manages the key risks  Indicate frequency of review of the enterprise risk management framework.	The Company believes that an enterprise risk management framework is not yet needed given the nature, size and risk assessment of the Company's operations.
Supplement to Recommendations 12.1			
1. Company has a formal comprehensive enterprise-wide compliance program covering compliance with laws and relevant regulations that is annually reviewed. The program includes appropriate training and awareness initiatives to facilitate understanding, acceptance and compliance with the said issuances.	Compliant	Provide information on or link/ reference to a document containing the company's compliance program covering compliance with laws and relevant regulations.  Indicate frequency of review.  The Audit and Risk Committee, ensures that the IA Department has a well-designed internal control procedures and processes that will provide a system of checks and balances.  Such should be in place in order to:  • Safeguard the resources of the Corporation and ensure their effective utilization;  • Prevent occurrence of fraud and other irregularities;	



Optional: Recommendation 12.1  1. Company has a governance process on IT issues including disruption, cyber security, and disaster recovery, to ensure that all key risks are identified, managed and reported to the board.  Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective assurance, and consulting.  Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that is supervised by the Head of Internal			<ul> <li>Protect the accuracy and reliability of the Corporation's financial data; and</li> <li>Ensure compliance with applicable laws and regulations.</li> <li>Reference:</li> <li>Manual on Corporate Governance (Revised April 2018)         Article III: Board Governance         3. Board Committees         3.2: Audit and Risk Committee             b. Internal Audit, paragraph "iii", Page 11             http://www.citylandcondo.com/main/docs pdf/CLDI_MANUAL ON CORPORATE             GOVERNANCE_April 2018.pdf         </li> </ul>	
process on IT issues including disruption, cyber security, and disaster recovery, to ensure that all key risks are identified, managed and reported to the board.  Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective  Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that be used to be the more of the total audit function that provides an independent and objective	·		Provide information on IT governance process	
disaster recovery, to ensure that all key risks are identified, managed and reported to the board.  Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective  Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that the library and the the library and the transfer of the transfe	process on IT issues including		Trevide information of the governance process	
all key risks are identified, managed and reported to the board.  Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective  Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that provides an independent and objective	·			
Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective  Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that provides an independent and objective	all key risks are identified,			
Recommendation 12.2  1. Company has in place an independent internal audit function that provides an independent and objective  Compliant Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.  The Company has an in-house internal audit function that provides an independent and objective	· ·			
independent internal audit function that provides an independent and objective outsourced, identify external firm.  outsourced, identify external firm.  The Company has an in-house internal audit				
function that provides an independent and objective  The Company has an in-house internal audit	. , ,	Compliant		
independent and objective  The Company has an in-house internal audit	·		oorsoorcea, raeriiiry externar iirri.	
assurance, and consulting   function that is supervised by the Head of Internal	·		1 · · · · · · · · · · · · · · · · · · ·	
services designed to add value  Audit, Ms. Dorothy U. So, who functionally reports to	assurance, and consulting		· · · · · · · · · · · · · · · · · · ·	

SEC Form – I-ACGR \* Updated 21Dec2017

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and improve the company's operations.		the Board, through the Audit and Risk Committee, and administratively updates the management.  Reference:  • Internal Audit Charter Role and Responsibility <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI-Internal Audit Charter.pdf">http://www.citylandcondo.com/main/docs.pdf/CLDI-Internal Audit Charter.pdf</a>	
Recommendation 12.3			
Company has a qualified Chief Audit Executive (CAE) appointed by the Board.	Compliant	Identify the company's Chief Audit Executive (CAE) and provide information on or reference to a document containing his/her responsibilities.  The roles and responsibilities of the Head of Internal Audit and the Internal Audit Department (IAD) are stated in its charter. The Head of IAD is Ms. Dorothy U. So.  Reference:  Internal Audit Charter Role and Responsibility <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI-Internal Audit Charter.pdf">http://www.citylandcondo.com/main/docs.pdf/CLDI-Internal Audit Charter.pdf</a>	
2. CAE oversees and is responsible for the internal audit activity of the organization, including that portion that is outsourced to a third party service provider.	Compliant	The Head of Internal Audit is responsible for the internal audit activity of the organization. All internal audit activities are engaged and performed by its in-house internal audit department.	



3. In case of a fully outsourced internal audit activity, a qualified independent executive or senior management personnel is assigned the responsibility for managing the fully outsourced	Compliant	Reference:  • Internal Audit Charter  http://www.citylandcondo.com/main/docs pdf/ CLDI - Internal Audit Charter.pdf  Identify qualified independent executive or senior management personnel, if applicable.  All internal audit activities are engaged and performed by its in-house internal audit department.	
internal audit activity.			
Recommendation 12.4			
Company has a separate risk management function to identify, assess and monitor key risk exposures.	Non- compliant	Provide information on company's risk management function.	The Company believes that a separate risk management function to identify, assess and monitor key risk exposures is not yet needed given the nature, size and risk assessment of the Company's operations.
Supplement to Recommendation 12.4			
Company seeks external technical support in risk management when such competence is not available internally.	Non- compliant	Identify source of external technical support, if any.	The risk management oversight is included in one of the Audit and Risk Committee's roles and responsibilities.
Recommendation 12.5			
1. In managing the company's Risk Management System, the company has a Chief Risk Officer (CRO), who is the ultimate champion of Enterprise Risk Management (ERM).	Non- compliant	Identify the company's Chief Risk Officer (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.	The Company believes that a separate risk management function to identify, assess and monitor key risk exposures is not yet needed given the nature, size and risk assessment of the Company's operations.



2. CRO has adequate authority, stature, resources and support to	Non- compliant		Refer to explanation in Recommendation 12.5 Item No. 1.
fulfill his/her responsibilities.			
Additional Recommendation to Princip	ole 12		
Company's Chief Executive     Officer and Chief Audit     Executive attest in writing, at     least annually, that a sound     internal audit, control and     compliance system is in place     and working effectively.	Non- compliant	Provide link to CEO and CAE's attestation	A sound internal audit, control and compliance are in place and working effectively. A written attestation from the Company's CAE and CEO will be prepared prospectively.
<b>Principle 13:</b> The company should tred	t all shareholde	ers fairly and equitably, and also recognize, protect ar	nd facilitate the exercise of their rights.
Recommendation 13.1			
Board ensures that basic shareholder rights are disclosed in the Manual on Corporate Governance.	Compliant	Provide link or reference to the company's Manual on Corporate Governance where shareholders' rights are disclosed.  Basic shareholder rights are disclosed in the Company's Manual on Corporate Governance.	
		Reference:  • Manual on Corporate Governance (Revised	
		April 2018)	
		Article VII: Stockholders' Rights and Protection of Minority Shareholders' Interest, Pages 28-29 <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI MANUAL ON CORPORATE">http://www.citylandcondo.com/main/docs-pdf/CLDI MANUAL ON CORPORATE</a> GOVERNANCE April 2018.pdf	
Board ensures that basic shareholder rights are disclosed on the company's website.	Compliant	Provide link to company's website	



		Reference:  Cityland Website About Cityland > Corporate Governance > Manual on Corporate Governance http://cityland.net/  Manual on Corporate Governance (Revised April 2018) Article VII: Stockholders' Rights and Protection of Minority Shareholders' Interest, Pages 28-29 http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
Supplement to Recommendation 13.1			
Company's common share has one vote for one share.	Compliant	Reference:  Notice of Annual Stockholders' Meeting Explanation of Agenda Items Requiring Stockholders' Approval Item 3: Voting Procedures  http://www.citylandcondo.com/main/docs.pdf/CLDI_SEC_17C_Notice_of_Annual_Stockholders Meeting 06.13.18.pdf	
2. Board ensures that all shareholders of the same class are treated equally with respect to voting rights, subscription rights and transfer rights.	Compliant	Provide information on all classes of shares, including their voting rights if any.  The Company has only one (1) class of share.  Reference:  SEC Form 17-A, Annual Report for the Year 2018 SEC Form 17-A template	



		6. Securities registered pursuant to Sections 8 and 12 of the SRC, or Sec. 4 and 8 of the RSA Title of each class: Unclassified Common Shares  http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf	
		By-Laws (Amended August 2014)     Article IV: Certificate of Stock, Pages 6-7 <a href="http://www.citylandcondo.com/main/docs_pdf/LAND_Amended BY-LAWS 2014.pdf">http://www.citylandcondo.com/main/docs_pdf/LAND_Amended BY-LAWS 2014.pdf</a>	
		Manual on Corporate Governance (Revised April 2018)     Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest     1. Shareholders' Rights, Page 28 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE">http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL ON CORPORATE</a> GOVERNANCE April 2018.pdf	
Board has an effective, secure, and efficient voting system.	Compliant	Provide link to voting procedure. Indicate if voting is by poll or show of hands.  The voting procedure is discussed in the Notice of Annual Stockholders' Meeting.	
		Reference:  Notice of Annual Stockholders' Meeting Company Website > About Cityland > Disclosures > Notice of Annual or Special Stockholders' Meeting > City & Land Developers, Inc.	



			04.26.2018 Notice of Annual Stockholders' Meeting on June 13, 2018 Explanation of Agenda Items requiring Stockholders' approval Item 3: Voting Procedures <a href="http://www.citylandcondo.com/main/docs.pdf">http://www.citylandcondo.com/main/docs.pdf</a> /CLDI SEC 17C Notice of Annual Stockholders Meeting 06.13.18.pdf	
4.	Board has an effective shareholder voting mechanisms such as supermajority or "majority of minority" requirements to protect minority shareholders against actions of controlling shareholders.	Non- compliant	Provide information on shareholder voting mechanisms such as supermajority or "majority of minority", if any.	The Corporation has no supermajority or majority of the minority voting mechanism.
5.	Board allows shareholders to call a special shareholders' meeting and submit a proposal for consideration or agenda item at the AGM or special meeting.	Compliant	Provide information on how this was allowed by board (i.e., minutes of meeting, board resolution)  The right to propose the holding of meetings and items for inclusion in the agenda is given to all shareholders, including minority and foreign shareholders provided the items are for legitimate business purposes and relate directly to the business of the Company.  Reference:  • Manual on Corporate Governance (Revised April 2018)	
			Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest  1. Shareholders' Rights	



		1.2 Right to propose the holding of meetings and to include agenda items ahead of the scheduled Annual and Special Stockholders' Meeting, Page 28  http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf	
Board clearly articulates and enforces policies with respect to treatment of minority shareholders.	Compliant	Provide information or link/reference to the policies on treatment of minority shareholders  Although all stockholders should be treated equally or without discrimination, the Board should give minority stockholders the right to propose the holding of meetings and the items for discussion in the agenda that relate directly to the business of the Corporation. The Board shall determine which matters are appropriate for inclusion in the agenda during the Annual and Special Stockholders' Meeting.  Reference  • Manual on Corporate Governance (Revised April 2018)  Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest  2. Duties of the Board of Directors in Promoting Shareholders' Rights, Page 29 <a href="http://www.citylandcondo.com/main/docs.pdf">http://www.citylandcondo.com/main/docs.pdf</a> /CLDI_MANUAL ON CORPORATE  GOVERNANCE_April 2018.pdf	



· ·			
7. Company has a transparent and specific dividend policy.	Compliant	Provide information on or link/reference to the company's dividend Policy.  Indicate if company declared dividends. If yes, indicate the number of days within which the dividends were paid after declaration. In case the company has offered scripdividends, indicate if the company paid the dividends within 60 days from declaration  Shareholders have the right to receive dividends depending upon the earnings, cash flow and financial conditions of the Company.  The Board of Directors, in its meeting held on May 9, 2018, approved the declaration of stock dividends.  The Board of Directors approved the declaration of five percent (5%) stock dividends which will come from the unappropriated retained earnings as of December 31, 2017. The record date of the stock dividends was on May 14, 2018.  Further, on May 21, 2018, the Company declared cash dividends amounting to Php0.0294 per share which was paid on June 20, 2018 (within 30 days from declaration date).  All stock dividends declared were approved and ratified by the stockholders during the Stockholders' Meeting.	



	I		
		<ul> <li>Reference:         <ul> <li>Manual on Corporate Governance (Revised April 2018)</li> <li>Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest</li></ul></li></ul>	
Optional: Recommendation 13.1			
Company appoints an independent party to count and/or validate the votes at the Annual Shareholders' Meeting.	Compliant	Identify the independent party that counted/validated the votes at the ASM, if any.  The Company has appointed an independent party (Mr. Wilfred Tiu) to validate the votes at the Annual Shareholders' Meeting.  • Minutes of Annual Stockholders' Meeting Pages 2-3	



		http://www.citylandcondo.com/main/docs_pdf/ CLDI_Minutes of the Annual Stockholders' Meeting 06.13.2018.pdf	
Recommendation 13.2			
Board encourages active shareholder participation by sending the Notice of Annual and Special Shareholders' Meeting with sufficient and relevant information at least 28 days before the meeting.	Compliant	Indicate the number of days before the annual stockholders' meeting or special stockholders' meeting when the notice and agenda were sent out  Indicate whether shareholders' approval of remuneration or any changes therein were included in the agenda of the meeting.  Provide link to the Agenda included in the company's Information Statement (SEC Form 20-IS)  For the Annual Stockholders' Meeting for the Year 2018, the Notice of ASM was uploaded to the PSE Edge Portal and received by SEC on April 26, 2018.  The Agenda of the said ASM was included in the Company's Information Statement.  Reference:  Notice of Annual Stockholders' Meeting http://www.citylandcondo.com/main/docs_pdf/CLDI_SEC_17C_Notice_of_Annual Stockholders Meeting 06.13.18.pdf  Definitive Information Statement as of May 11, 2018 > AGENDA page www.citylandcondo.com/main/docs_pdf/CLDI_DEFINITIVE_INFORMATION_STATEMENT_2018.pdf	



Supplemental to Recommendation 13						
Company's Notice of Annual     Stockholders' Meeting contains     the following information:		Provide link or reference to the company's notice of Annual Shareholders' Meeting				
<ul> <li>a. The profiles of directors (i.e., age, academic qualifications, date of first appointment, experience, and directorships in other listed companies)</li> </ul>	Non- compliant		All information required, except the academic qualifications, were properly disclosed in the Annual Report.			
b. Auditors seeking appointment/re-appointment	Compliant	The Audit and Risk Committee recommended to the Board of Directors the re-appointment of Sycip Gorres Velayo & Co. as the Company's external auditors for the calendar year 2018.  Reference:  Notice of Annual Stockholders' Meeting Explanation of Agenda Items requiring Stockholders' approval Item 7: Appointment of External Auditors <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_SEC_17C_Notice_of_Annual Stockholders_Meeting_06.13.18.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_SEC_17C_Notice_of_Annual Stockholders_Meeting_06.13.18.pdf</a>				
c. Proxy documents	Compliant	Proxy document is attached to the Notice of Annual Stockholders' Meeting.  Reference:  Notice of Annual Stockholders' Meeting Proxy document, Last Page				



		http://www.citylandcondo.com/main/docs_pdf/ CLDI_SEC 17C Notice of Annual Stockholders Meeting 06.13.18.pdf	
Optional: Recommendation 13.2  1. Company provides rationale for the agenda items for the annual stockholders meeting	Compliant	Provide link or reference to the rationale for the agenda items  Rationale for each agenda item to be taken up during the Annual Stockholders' Meeting is stated in the Notice.  Reference:  Notice of Annual Stockholders' Meeting Items 1 – 9  http://www.citylandcondo.com/main/docs_pdf/CLDI_SEC_17C_Notice_of_Annual Stockholders  Meeting 06.13.18.pdf	
Recommendation 13.3  1. Board encourages active shareholder participation by making the result of the votes taken during the most recent Annual or Special Shareholders' Meeting publicly available the next working day.	Compliant	Provide information or reference to a document containing information on all relevant questions raised and answers during the ASM and special meeting and the results of the vote taken during the most recent ASM/SSM.  The result of the votes taken during the most recent Annual Stockholders' Meeting, June 13, 2018, was made publicly available on the same day of the meeting through submission to PSE and posting in its Company website.	



		Reference:  PSE Edge Portal  http://edge.pse.com.ph/openDiscViewer.do?ed  ge_no=6bca2f4d2a00485943ca035510b6ec2b#s  thash.dKGFxcnG.dpbs  Voting Results  http://www.citylandcondo.com/main/docs_pdf/CLDI_2018 Validation Form.pdf	
2. Minutes of the Annual and Special Shareholders' Meetings were available on the company website within five business days from the end of the meeting.  Output  Description:	Compliant	Provide link to minutes of meeting in the company website.  Indicate voting results for all agenda items, including the approving, dissenting and abstaining votes.  Indicate also if the voting on resolutions was by poll. Include whether there was opportunity to ask question and the answers given, if any  Minutes of the ASM held on June 13, 2018 was posted in the Company's website within five (5) business days from the date of the meeting.  Stockholders were given the opportunity to ask questions during the ASM as reflected in the minutes.  Reference:  • Minutes of Annual Stockholders' Meeting <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI Minutes of the Annual Stockholders">http://www.citylandcondo.com/main/docs.pdf/CLDI Minutes of the Annual Stockholders' Meeting 06.13.2018.pdf</a>	



		The voting results for all agenda items, including the approving, dissenting and abstaining votes were properly disclosed. The voting was done by show of hands.  • Voting Results  http://www.citylandcondo.com/main/docs_pdf/ CLDI_2018 Validation Form.pdf	
Supplement to Recommendation 13.3			
Board ensures the attendance of the external auditor and other relevant individuals to answer shareholders questions during the ASM and SSM.	Compliant	Indicate if the external auditor and other relevant individuals were present during the ASM and/or special meeting  The external auditors attended the ASM held on June 13, 2018.  Reference:  • Minutes of Annual Stockholders' Meeting <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_Minutes of the Annual Stockholders">http://www.citylandcondo.com/main/docs.pdf/CLDI_Minutes of the Annual Stockholders' Meeting 06.13.2018.pdf</a>	
Recommendation 13.4	'		
Board makes available, at the option of a shareholder, an alternative dispute mechanism to resolve intra-corporate disputes in an amicable and effective manner.	Compliant	Provide details of the alternative dispute resolution made available to resolve intra-corporate disputes  The Board makes available established Alternative Dispute Resolution procedures to resolve intra-corporate disputes in an amicable and effective manner.	



		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article VII: Stockholders' Rights and Protection of Minority Stockholders' Interest  2. Duties of the Board of Directors in Promoting Shareholders' Rights, Page 29 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE_April 2018.pdf	
The alternative dispute     mechanism is included in the     company's Manual on     Corporate Governance.	Non- compliant	Provide link/reference to where it is found in the Manual on Corporate Governance	The Company will consider preparing a separate policy regarding the alternative dispute mechanism.
Recommendation 13.5  1. Board establishes an Investor Relations Office (IRO) to ensure constant engagement with its shareholders.	Compliant	Disclose the contact details of the officer/office responsible for investor relations, such as:  1. Name of the person 2. Telephone number 3. Fax number 4. E-mail address  The Company has established an Investor Relations Program which is being uploaded in the Company's website.  The Company has established an IRO with the following details:	



		Michelle Marcelino of FMSD Tel. (+632)893-6060 local 152 Fax (+632)892-8656 Email: stocks@cityland.net  Reference:  • Investor Relations Program     http://www.citylandcondo.com/main/docs_pdf     /Investors Relation Program .pdf	
IRO is present at every shareholder's meeting.	Compliant	Indicate if the IRO was present during the ASM.  The IRO was present during the ASM held last June 13, 2018.	
Supplemental Recommendations to Pr	rinciple 13		
Board avoids anti-takeover     measures or similar devices that     may entrench ineffective     management or the existing     controlling shareholder group	Compliant	Provide information on how anti-takeover measures or similar devices were avoided by the board, if any.  The Board does not have any anti-take over measures or similar devices since the Board believes that the Company has an effective management.	
Company has at least thirty percent (30%) public float to increase liquidity in the market.	Non- compliant	Indicate the company's public float.	The public float as of December 31, 2018 is 15.90% which is in accordance with the Rule on Minimum Public Ownership issued by the Philippine Stock Exchange requiring listed companies to maintain a 10% public float.  Reference:  • SEC Form 17-A, Annual Report for the Year 2018

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Optional: Principle 13			Notes to Financial Statements Item 23: Capital Management, Pages 62-63 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf">http://www.citylandcondo.com/main/docs_pdf/CLDI_ANNUAL_REPORT_2018.pdf</a>
1. Company has policies and practices to encourage shareholders to engage with the company beyond the Annual Stockholders' Meeting  Stockholders' Meeting	Compliant	Disclose or provide link/reference to policies and practices to encourage shareholders' participation beyond ASM  The Company has established an Investor Relations Program which is being uploaded in the Company's website.  The Board has established an Investor Relations Office (IRO) to ensure constant engagement with shareholders. In this way, the shareholders can discuss their concerns.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article VI: Disclosure and Transparency  5. Communication  5.1 Investor Relations, Page 27  http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE GOVERNANCE_April 2018.pdf  • Investor Relations Program  http://www.citylandcondo.com/main/docs_pdf/Investors_Relation_Programpdf	

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2.	Company practices secure
	electronic voting in absentia at
	the Annual Shareholders'
	Meeting.

Disclose the process and procedure for secure electronic voting in absentia, if any.

## **Duties to Stakeholders**

**Principle 14:** The rights of stakeholders established by law, by contractual relations and through voluntary commitments must be respected. Where stakeholders' rights and/or interests are at stake, stakeholders should have the opportunity to obtain prompt effective redress for the violation of their rights.

## **Recommendation 14.1**

1. Board identifies the company's various stakeholders and promotes cooperation between them and the company in creating wealth, growth and sustainability.

## Compliant

Identify the company's shareholder and provide information or reference to a document containing information on the company's policies and programs for its stakeholders.

The Board has identified the Company's various stakeholders and promotes cooperation between them and the Company in creating wealth, growth and sustainability. The stakeholders in corporate governance include, but are not limited to, customers, employees, suppliers, shareholders, investors, creditors, the community where the Company operates in, society, the government, regulators, competitors, external auditors, etc. It is the duty of the Board that due consideration be given to those who have an interest in the Company and are directly affected by its operations.

The Board should establish clear policies and programs to provide a mechanism on the fair treatment and protection of stakeholder.

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		Reference:  • Manual on Corporate Governance (Revised April 2018)  Article IX: Stakeholders' Interest, Page 31 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE_April 2018.pdf	
Recommendation 14.2		<u> </u>	
Board establishes clear policies and programs to provide a mechanism on the fair treatment and protection of stakeholders.	Compliant	Identify policies and programs for the protection and fair treatment of company's stakeholders  The Company has established policies and procedures to promote fair treatment and protection of the stakeholders and allow stakeholders to communicate with the Company and to obtain redress for violation of their rights.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article IX: Stakeholders' Interest, Page 31 <a href="http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE April 2018.pdf	
Recommendation 14.3			
Board adopts a transparent framework and process that allow stakeholders to communicate with the company and to obtain redress for the violation of their rights.	Compliant	Provide the contact details (i.e., name of contact person, dedicated phone number or e-mail address, etc.) which stakeholders can use to voice their concerns and/or complaints for possible violation of their rights.  Provide information on whistleblowing policy, practices and procedures for stakeholders	

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The Board of Directors shall ensure the protection of any reporting member of the board, officer or employee of any violations of any company rules and regulation and governmental laws. This is done through implementation of whistle blower policies wherein members of the Board, officers or employees are encouraged to speak up any problems within the Company without fear of retaliation.

Stakeholders may reach the Investor Relations Officer/ Compliance Officer to voice their concerns and/or complaints for possible violation of their rights.

Mr. Rudy Go Investor Relations Officer/Compliance Officer

Email address: cdc ra@cityland.net

Telephone no.: 893-6060 local 232

#### Reference:

Investor Relations Program
 http://www.citylandcondo.com/main/docs\_pdf
 /Investors Relation Program\_.pdf



Supplement to Recommendation 14.3				
Company establishes an alternative dispute resolution system so that conflicts and differences with key stakeholders is settled in a fair and expeditious manner.	Non- compliant	Provide information on the alternative dispute resolution system established by the company.	The alternative dispute resolution system for the fair and expeditious settlement in case of conflicts and difference is yet to be established.	
Additional Recommendations to Princ	iple 14			
1. Company does not seek any exemption from the application of a law, rule or regulation especially when it refers to a corporate governance issue. If an exemption was sought, the company discloses the reason for such action, as well as presents the specific steps being taken to finally comply with the applicable law, rule or regulation.	Compliant	Disclose any requests for exemption by the company and the reason for the request.  The Company did not seek any exemption from the application of a law, rule or regulation especially when it refers to a corporate governance issue.		
Company respects intellectual property rights.	Compliant	Provide specific instances, if any.  The Company fully respects and has not violated any intellectual property rights.		
Optional: Principle 14				
Company discloses its policies     and practices that address     customers' welfare	Compliant	Identify policies, programs and practices that address customers' welfare or provide link/reference to a document containing the same.		



		Reference:  • Cityland Website About Cityland > Corporate Governance > Company's Policies <a href="http://cityland.net/">http://cityland.net/</a>	
Company discloses its policies     and practices that address     supplier/contractor selection     procedures	Compliant	Identify policies, programs and practices that address supplier/contractor selection procedures or provide link/reference to a document containing the same.	
		Reference:  • Cityland Website Home > Suppliers & Contractors <a href="http://cityland.net/">http://cityland.net/</a>	

**Principle 15:** A mechanism for employee participation should be developed to create a symbiotic environment, realize the company's goals and participate in its corporate governance processes.

# **Recommendation 15.1**

Recommendation 15.1			
Board establishes policies, programs and procedures that encourage employees to actively participate in the realization of the company's goals and in its governance.	Compliant	Provide information on or link/reference to company policies, programs and procedures that encourage employee participation.  The Board has established policies, programs and procedures that encourage employees to actively participate in the realization of the Company's goals and in its governance.  Reference:  Manual on Corporate Governance (Revised April 2018)	



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		Article VIII: Encouraging Employees' Participation, Sustainability and Social Responsibility, Page 30 http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE_April 2018.pdf	
Supplement to Recommendation 15.1			
1. Company has a reward/compensation policy that accounts for the performance of the company beyond short-term financial measures.  1. Company has a reward/compensation policy that accounts for the performance of the company beyond short-term financial measures.	Compliant	Disclose if company has in place a merit-based performance incentive mechanism such as an employee stock option plan (ESOP) or any such scheme that awards and incentivizes employees, at the same time aligns their interests with those of the shareholders.  Included in the policies to encourage employees to active participate in the realization of the Company's goals is the establishment of the following programs:  • Health, safety and welfare • Training and development • Reward / compensation for employees  Reference: • Manual on Corporate Governance (Revised April 2018)  Article VIII: Encouraging Employees' Participation, Sustainability and Social Responsibility, Page 30 <a href="https://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE">https://www.citylandcondo.com/main/docs_pdf/CLDI_MANUAL_ON_CORPORATE_GOVERNANCE_April 2018.pdf</a>	



2.	Company has policies and practices on health, safety and welfare of its employees.	Compliant	Disclose and provide information on policies and practices on health, safety and welfare of employees. Include statistics and data, if any.  The Company's health, safety and welfare policies are disclosed in its website.  Reference:  • Cityland Website About Cityland > Corporate Governance > Company's Policies > Employees' Health, Safety and Welfare Policy <a href="https://cityland.net/">http://cityland.net/</a>	
3.	Company has policies and practices on training and development of its employees.	Compliant	Disclose and provide information on policies and practices on training and development of employees.  Include information on any training conducted or attended.  Training and development programs are also given to the company employees for their continuing professional development and to improve their productivity.  Reference:  • Cityland Website    About Cityland > Corporate Governance > Company's Policies > Employees' Health, Safety and Welfare Policy <a href="https://cityland.net/">http://cityland.net/</a>	



Recommendation 15.2			
Board sets the tone and makes a stand against corrupt practices by adopting an anti-corruption policy and program in its Code of Conduct.      Conduct.	Compliant	Identify or provide link/reference to the company's policies, programs and practices on anti-corruption  The employees are also encouraged to report corrupt practices and outlines procedures on how to combat, resist and stop these corrupt practices.  The Board has established a suitable framework for whistleblowing that allows employees to freely communicate their concerns about illegal or unethical practices, without fear of retaliation and to have direct access to an independent member of the Board or unit created to handle whistleblowing concerns.  Reference:  • Manual on Corporate Governance (Revised April 2018)  Article VIII: Encouraging Employees' Participation, Sustainability and Social Responsibility, Page 30 <a href="http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs.pdf/CLDI_MANUAL_ON_CORPORATE_GOVERNANCE_April 2018.pdf</a>	
2. Board disseminates the policy and program to employees across the organization through trainings to embed them in the company's culture.	Compliant	Identify how the board disseminated the policy and program to employees across the organization  Copies of the policies and programs, which includes the Company's Personnel Manual are shared to the employees during the on-boarding	



O₹ 2			
		process and are posted in its website for the public's information.  The Company's Personnel Manual is intended to familiarize all employees on management's position on important personnel matters which affect the working relationship between the organizations and its members.	
Supplement to Recommendation 15.2			
Company has clear and stringent policies and procedures on curbing and penalizing employee involvement in offering, paying and receiving bribes.  In the string of th	Compliant	Identify or provide link/reference to the company policy and procedures on penalizing employees involved in corrupt practices.  Include any finding of violations of the company policy.  As part of the Company's policy which is stated in the Personnel Manual, employees are prohibited from accepting money or substantial gifts or favors. The Company strictly prohibits employees to be involved in any transaction wherein there is conflict of interest. Any violation to this policy will render such employee to immediate discharge. There were no violations of the Company policy during the year.  Reference:  Conflict of Interest Policy About Cityland > Corporate Governance > Company's Policies > Conflict of Interest Policy http://cityland.net/	



#### **Recommendation 15.3**

1. Board establishes a suitable framework for whistleblowing that allows employees to freely communicate their concerns about illegal or unethical practices, without fear of retaliation

## Compliant

Disclose or provide link/reference to the company whistleblowing policy and procedure for employees.

Indicate if the framework includes procedures to protect the employees from retaliation.

Provide contact details to report any illegal or unethical behavior.

The employees are encouraged to report corrupt practices and outlines procedures on how to combat, resist and stop these corrupt practices.

Whistleblowers may reach the following personnel to report their concerns and/or complaints relating to violation of their rights:

Personnel Department Name: Rosalinda Catimpo Email: hrd@cityland.net Telephone: 893-6060 loc. 212

Compliance Officer: Mr. Rudy Go Internal Audit: Ms. Dorothy So

#### Reference:

 Manual on Corporate Governance (Revised April 2018)

Article VIII: Encouraging Employees' Participation, Sustainability and Social

Responsibility, Page 30

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		http://www.citylandcondo.com/main/docs_pdf/ CLDI_MANUAL ON CORPORATE GOVERNANCE April 2018.pdf	
2. Board establishes a suitable framework for whistleblowing that allows employees to have direct access to an independent member of the Board or a unit created to handle whistleblowing concerns.	Compliant	The Board has established a suitable framework for whistleblowing that allows employees to freely communicate their concerns about illegal or unethical practices, without fear of retaliation and to have direct access to an independent member of the Board or unit created to handle whistleblowing concerns.  Reference:  • Manual on Corporate Governance (Revised April 2018)	
		Article VIII: Encouraging Employees' Participation, Sustainability and Social Responsibility, Page 30 <a href="http://www.citylandcondo.com/main/docs-pdf/CLDI_MANUAL_ON_CORPORATE">http://www.citylandcondo.com/main/docs-pdf/CLDI_MANUAL_ON_CORPORATE</a> GOVERNANCE_April 2018.pdf	
Board supervises and ensures the enforcement of the whistleblowing framework.	Compliant	Provide information on how the board supervised and ensured enforcement of the whistleblowing framework, including any incident of whistleblowing.  The operating departments are required to report to the Board all whistleblowing cases.	



**Principle 16:** The company should be socially responsible in all its dealings with the communities where it operates. It should ensure that its interactions serve its environment and stakeholders in a positive and progressive manner that is fully supportive of its comprehensive and balanced development.

Recommendation 16.1

1.	Company recognizes and
	places importance on the
i	interdependence between
	business and society, and
	promotes a mutually beneficial
ĺ	relationship that allows the
	company to grow its business,
,	while contributing to the
	advancement of the society
,	where it operates.

# Compliant

Provide information or reference to a document containing information on the company's community involvement and environment-related programs.

The Company takes part in Corporate Social Responsibility (CSR) projects such as feeding programs, donations to Foundations, tree-planting activities, etc.

# **Optional: Principle 16**

1. Company ensures that its value chain is environmentally friendly or is consistent with promoting sustainable development

## Compliant

Identify or provide link/reference to policies, programs and practices to ensure that its value chain is environmentally friendly or is consistent with promoting sustainable development.

### Reference:

- SEC Form 17-A, Annual Report for the Year 2018 Part I- Business and General Information Item I. Business
  - B. Development of Business for the past three(3) years
    - 16. Major Risks Involved in Each of the Businesses of the Company Effect of climate change, Pages 7-8

http://www.citylandcondo.com/main/docs\_pdf/CLDI\_ANNUAL\_REPORT\_2018.pdf



Company exerts effort to interact positively with the communities in which it operates	Compliant	Identify or provide link/reference to policies, programs and practices to interact positively with the communities in which it operates.	
		Reference:  SEC Form 17-A, Annual Report for the Year 2018 Part I- Business and General Information Item I. Business B. Development of Business for the past three (3) years 16. Major Risks Involved in Each of the Businesses of the Company Effect of climate change, Pages 7-8 http://www.citylandcondo.com/main/docs_pdf/ CLDI ANNUAL REPORT 2018.pdf	



Signed on MAY 2 2 2019 at MANILA

ATTY. SABINO R. PADIELA, JR.

Chairman of the Board

PETER S. DEE
Independent Director

**RUDY GO** 

Compliance Officer

ATTY. EMMA G. JULARBAL

Corporate Secretary

JOSEF C. GOHOC President/CEO

CESAR E.A. VIRATA
Independent Director



SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ affiant exhibited to me their valid IDs as competent evidence of their identities:

Name	Valid ID	ID No.
Atty. Sabino R. Padilla, Jr.	SSS	03-2766958-0
Mr. Josef C. Gohoc	SSS	33-0942784-4
Mr. Peter S. Dee	SSS	03-1183011-8
Mr. Cesar E.A. Virata	TIN	167999197
Mr. Rudy Go	SSS	03-4602228-9
Atty. Emma G. Jularbal	SSS	03-9243383-5

Doc. No. 12; Page No. 4; Book No. #; Series of 2019.

ATTY. ALBERT ANTHONY HOCAMPO

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